

**TOWN OF COLMAR MANOR
GENERAL SESSION
TUESDAY, APRIL 10, 2012
7:00 P.M.**

CALL TO ORDER:

Mayor Michael E. Hale called for a motion to bring the General Session to order at 7:12 p.m.

Motion made by Council Member Jackson to call the General Session to order. Seconded by Council Member Blue.

PRESENT AT THIS MEETING:

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|-----------------|-------------------------|
| Michael E. Hale | Mayor |
| Lois Ann Blue | Council Member – Ward 1 |
| Frances Smith | Council Member – Ward 2 |
| Vivian Jackson | Council Member – Ward 3 |
| Sadara Barrow | Council Member – Ward 4 |
| Brian Gibson | Chief of Police |
| Daniel Baden | Clerk-Treasurer |
| John Barr | Town Attorney |
| Tracy Stone | Media Coordinator |
| Citizens | |

Motion made by Council Member Jackson to accept the Agenda as written. Seconded by Council Member Smith.

POLICE REPORT

Chief Brian Gibson gave an overview of March 2012 Police Report (See Attached).

-Council Member Barrow arrived at 7:20pm.

TREASURER'S REPORT

Daniel Baden, Clerk-Treasurer gave an overview of the March 2012 Treasurer's Report for March 2012. (See attached).

Mayor Michael E. Hale called for a motion to accept the March 2012 Treasurer's Report.

Motion made by Council Member Blue to accept Treasurer's Report for March 2012. Seconded by Council Member Jackson. Motion passed with a vote of 5-0.

FLOOR REPLACEMENT CONTRACTOR BIDS

Daniel Baden, Clerk-Treasurer discussed proposals and costs from two companies, Belfor USA and SI Restoration, that would dry the cement slab gymnasium floor. There is no mold. (See attached.) Mr. Baden recommended Belfor USA to complete the work.

Three companies, Master Care Flooring, Inc., Tom Brown Performance Floors, Inc. and Mastercraft, submitted proposals to replace the gymnasium floor. Mr. Baden discussed these proposals and stated that Master Care Flooring, Inc. had originally installed the gym floor. (See attached.)

The Request for Proposal that was sent out was also given to the Council. (See attached).

Mayor Michael E. Hale called for a motion to accept Belfor USA to dry the cement slab flooring and Mastercraft to install the new gym flooring.

Motion made by Council Member Blue to accept proposal from Belfor USA in an amount not to exceed \$20,000 for moisture removal and to approve the contract with Master Care Flooring, Inc. in the amount of \$164,788 for replacement of the gym floor. Seconded by Council Member Jackson. Motion passed with a vote of 5-0.

STORM WATER MANAGEMENT CONCEPTUAL DRAWINGS

Daniel Baden, Clerk-Treasurer stated that AWS had developed conceptual drawings for a Storm Water Management area in front of Burger King based on a prior meeting with the Council in which AWS had suggested three properties in the town. Because there are no funds to complete this project, AWS would have to help the town pursue grant funding.

Mr. Baden said that there are similar projects in other towns and the complete drawings would be available with Judy Myers, Office Manager for review.

Mayor Hale expressed his concern that the Storm Water Management area would be on private property and the town should not be pursuing funding for its completion. He suggested having a project of this magnitude on town property. Council Member Blue agreed.

IPAD PURCHASE

Mayor Michael E. Hale stated he would like for the town to purchase an iPad for his usage at meetings. Mayor Hale stated that the purchase of the iPad would help him stay organized by keeping his meeting notes in one location.

Mayor Michael E. Hale called for a motion to approve the purchase of the iPad.

Motion made by Council Member Jackson to approve iPad purchase for Mayor Hale. Seconded by Council Member Smith. The motion was passed with a vote of 5-0.

TOWN ELECTIONS

Tracy Stone, Media-Coordinator, gave overview of upcoming election for Council Members in all four wards. Mr. Stone stated that the election would be held on Tuesday, May 1, 2012 at Colmar Manor Town Hall from 10am to 8pm. The regularly scheduled General Session would be held on Tuesday, May 8th at which time the new Council would be sworn in to their positions.

The individuals running for the Council seats are:

Lois Ann Blue and Marva McKethon, Ward I
Cynthia Bowden, Ward II - Unopposed
Vivian Jackson, Ward III - Unopposed
Doreatha Epps and Tiffany Hall, Ward IV

Three Election Judges have been chosen. They are Edward Mutchler, who will act as the Chief Election Judge, Connie McClain, and Renee Elzie.

The election and requests for election judges were announced/requested in the last two town newsletters.

Mayor Michael E. Hale called for a motion to accept Edward Mutchler as the Chief Election Judge and Connie McClain and Renee Elzie as Election Judges.

Motion made by Council Member Jackson to approve Edward Mutchler as the Chief Election Judge, Connie McClain and Renee Elzie as election judges for the Council elections. Seconded by Council Member Barrow. The motion was passed with a vote of 5-0.

Mayor Hale questioned why the Primary Election is still being held in Cottage City. Tracy Stone said he tried to have the election returned to Colmar Manor. He is pursuing having the November election returned to the town.

INTRODUCTION & REVIEW CHARTER AMENDMENT R-2-2012 MAYOR QUALIFICATIONS

John Barr, Town Attorney, stated that this is a Charter Amendment to change the requirements for the position of the Office of the Mayor.

The Charter Amendment is to be introduced only. It must be properly advertised before being voted on for adoption by the Council. The current Council will not be voting on

this issue. It will be voted on for adoption by the new Council.

Mayor Michael E. Hale called for a motion to introduce the Charter Amendment R-2-2012 regarding the requirements for the Office of Mayor.

Motion made by Council Member Barrow to introduce Charter Amendment R-2-2012 Mayor Qualifications. Seconded by Council Member Jackson. The motion was passed with a vote of 5-0.

COMMITTEE REPORTS

Senior Reports – Mr. Mutchler stated that members of the Fire Department visited the Senior's Club's previous meeting to give a brief discuss on fire safety with the seniors and passed out smoke alarms.

Mr. Mutchler stated that Senior's Club member Mary Brooks had passed away and discussed the arrangements.

Mayor Hale asked about the merging of the volunteer and career firefighters. Mr. Mutchler said that is was progressing very well and gave particulars.

Recreational Report – Mayor Hale stated that the Easter Egg Hunt on April 7th was fabulous.

Council Member Blue also stated that Easter Egg Hunt was a success. They had a great turnout on a pleasant day. She thanked everyone who helped to make the day successful.

Neighborhood Watch – Council Member Blue stated that the next Neighborhood Watch Meeting would be held at the Police Station on Wednesday, April 25th at 7pm.

ATHA – Council Member Barrow stated that ATHA will be having a kickoff event for the War of 1812 at the Bostwick House in Bladensburg, on Sunday, May 6th from 1pm to 4pm. Additional events will be scheduled for the next two years.

PGCMA – Council Member Jackson stated that the last PGCMA meeting was held at Homeland Security Building to view the 911 Call Center.

Ms. Jackson reported that a representative from MML attended the meeting to discuss the Conference in June.

Port Towns Health Partnership- Council Member Blue stated that the town has received funds for the Community Garden and a Cooking Class should be kicking off soon.

PTCDC- Council Member Barrow reported that the PTCDC held a strategic session with David Harrington to refocus the direction of the CDC. They will focus on the Sector Plan as an implementation tool for Port Towns' activities.

The difficulties with funding from the County were addressed with Director and Deputy Director of Housing and the Director Economic Development. A solid agreement was met and the funds will be released. Mayor James and Adam Ortiz were instrumental in reaching this agreement.

Council Member Barrow discussed the programs the PTCDC is currently working on including improvements to the Port Towns and Three Brothers Restaurant shopping centers.

CITIZENS COMMENTS

Mr. Mutchler stated concerns of residents that would like to have voting back at the Colmar Manor Town Hall due to crowding at the Cottage City Town Hall. He suggested that the Mayor invited the Election Board to the Town Hall to view the facilities and the space the town can offer.

CLOSED SESSION

Council Member Barrow asked to go into a Closed Session to discuss a personnel issue.

Mayor Michael E. Hale called for a motion to go into a Closed Session.

Motion made by Council Member Barrow to go into a Closed Session to discuss personnel issues. Seconded by Council Member Jackson. The motion was passed with a vote of 5-0.

OPEN SESSION

ADJOURNMENT

Mayor Michael E. Hale called for a motion to adjourn the meeting.

Motion made by Council Barrow to adjourn the General Session at 7:48pm. Seconded by Council Member Jackson.