

**TOWN OF COLMAR MANOR
WORK SESSION
TUESDAY, NOVEMBER 7, 2012
7:00 P.M.**

CALL TO ORDER:

Mayor Hale called for a motion to open the Work Session meeting at 7:12 p.m.

Motion made by Council Member Blue to open Work Session meeting. Seconded by Council Member Jackson.

PRESENT AT THIS MEETING:

Michael E. Hale	Mayor
Lois Ann Blue	Council Member – Ward 1
Cynthia Bowden	Council Member – Ward 2
Vivian Jackson	Council Member – Ward 3
Doreatha Epps	Council Member – Ward 4
Tracy Stone	Media Coordinator
Daniel Baden	Clerk-Treasurer
John Barr	Town Attorney
Citizens	

MOMENT OF SILENCE

Mayor Michael E. Hale called for a Moment of Silence in honor of former Council Member Frances Smith.

SPEED BUMPS

Mayor Michael E. Hale stated that Mike Goroum, Public Works Supervisor will investigate current prices of speed bumps for Council's decision. Prices for speed bumps purchased in 2007 were submitted as an approximate cost.

The Mayor and Council discussed the placement for the speed bumps.

SHA WALKING TOUR - CROSSWALKS

Mayor Michael E. Hale stated that the SHA walk with the Town of Cottage City would be between the dates of November 15th, 16th or 20th. He asked that, if any Council Members would like to attend the walk, they should contact Judy Myers.

The walk will take place during regular working hours.

BATES TRUCKING HALL RENTAL FEES - 12-8-12

Daniel Baden, Clerk-Treasurer stated that Bates Trucking, the town's trash contractor, would like usage of our Hall on December 8th for a Holiday Party for their staff. It was asked if the town could allow Bates to use the hall at no cost or at a reduced rate. Chief Gibson suggested having Bates make a donation to Santa with a Badge.

Mayor Michael E. Hale called for a motion to approve Bates usage of the Hall.

Motion made by Council Member Jackson to allow Bates Trucking usage of the hall for their Christmas Party free of charge with a suggested donation to the Santa with a Badge Program and Watchmen fee. Seconded by Council Member Epps. The motion was passed with a vote of 5-0.

RESIDENTIAL PARKING

Council Member Epps stated that the town has been having problems with parking and multiple cars per household. Cars on the street sometimes block driveways.

Mayor Michael E. Hale stated that this issue was discussed approximately five years ago and it was suggested that parking passes be issued to the residents in the town. He said that if parking pass stickers are issued, the program would have to be enforced.

Mr. Barr discussed the legalities on how the parking pass program would work.

Chief Gibson was directed to investigate residential parking and parking passes and bring back to the Council for the December Worksession.

PGEMW DINNER/WINE TASTING EVENT

Council Member Jackson stated that PGEMW would like to use town hall for a Scholarship Fundraiser on April 13, 2013 from 6-8 pm at no cost. The group wants the male officials or husbands of the female officials to cook for the Fundraiser. There will be a fee to attend and all monies will be donated to their Scholarship Committee. The event will be a pot luck event. A police officer will be required to be at the function because wine is being served. Councilmember Jackson will bring more information regarding the event to the December Worksession.

Mayor Michael E. Hale called for a motion to approve PGEMW to use the hall.

Motion made by Council Member Blue to allow PGEMW usage of hall on April 13, 2013 from 6 – 8pm. Seconded by Council Member Bowden. Motion passed with a vote of 5-0.

WALKABILITY CHECKLIST

Council Member Epps stated that she is working with the Port Towns Community Health Partnership. The partnership is working on a grant. She had a survey that she wanted to distribute within the town to be completed by the residents.

Council Member Epps asked that each Council Member bring two residents for each ward to start a Walking Club within the town.

Council Member Jackson suggested a walk twice a month on Saturdays.

Council Member Epps wanted the survey to be placed in the town's newsletter.

CHOICE PLUS – FOOD OPTIONS

Council Member Epps stated that Choice Plus has healthy eating vending machines and she would like for them to do a presentation with the town. The program is used at her place of work. This would fit into the Port Towns Community Health Partnership's agenda.

Dan Baden and Mayor Hale have experienced the program and found that it was not successful with the products offered.

Consensus of the Council was to have Choice Plus do a presentation with samples at a town meeting.

PORT TOWNS CDC CHECK DISBURSEMENT

Based on a meeting Mayor Michael E. Hale attended with the other Port Towns of Bladensburg, Cottage City and Edmondson, he has decided not to disburse a check to the Port Towns CDC in the amount of \$5,000.

Mr. Barr questioned how the situation with the PTCDC would affect the Riverview Project.

Mayor Hale suggested using the \$5,000 for exercise equipment and toward the Community Garden.

It was the consensus of the Mayor and Council to hold disbursement of funds for the PTCDC. Funding can be delegated for the PTCDC and does not have to be dispersed. Mr. Barr suggested that the Council do nothing regarding the PTCDC funding until more details could be ascertained regarding their status. The monies allocated could not be re-directed to another line item.

POLICE BUILDING LEASE

John Barr, Town Attorney stated that he received a call from Andy Stern who is a partner from Michael's Property Management regarding the town resuming rental payments for the Police Building at 3611 43rd Avenue. The town has been occupying the building for free for one and one half years.

Mr. Barr gave an update on the assistance from Congressman Steny Hoyer and Van Hollen have been giving regarding the town acquiring title to the building.

Daniel Baden, Clerk-Treasurer stated that he would like to pay an amount not to exceed \$1,000 for maintenance costs only.

John Barr is to do further investigation on the matter.

Discussion – Frances Smith Funeral Arrangements:

John Barr, Town Attorney gave overview of former Council Member Smith's death situation and funeral arrangements. Mr. Barr asked that the Mayor and Council lend the estate of France Smith the money for the cost of the funeral. Restitution to the town would be made when the estate is settled. Mr. Barr cannot guarantee repayment but understands that the funds are available in her accounts. Mr. Barr is to send a letter to the Clerk-Treasurer confirming the repayment of the funds.

Mayor Michael E. Hale called for a motion to lend the estate of Frances Smith funding to cover her funeral costs.

Motion made by Council Member Blue to lend the estate of France Smith total of funeral cost to be repaid once the estate has been cleared. This is a onetime event and does not take a precedent for future Council Member's, employees or residents. Seconded by Council Member Jackson. The motion was passed in the amount of 5-0.

GYM FLOOR UPDATE

Daniel Baden, Clerk-Treasurer discussed gym floor replacement and gave an update on the repairs that have been made to date.

Mr. Baden reviewed the recommendations for assuring the leakage does not occur again. It was his opinion that the proposal received from Superior Grouting would be the best one to consider.

The next step would be to install a new floor. New contractors have offered different flooring systems that appear to be more beneficial for the town's usage than the original flooring system.

FEMA would cover 75% of the costs and the town would pay the addition 25% of the

costs to fix the floor. The new floor would have volley ball lines in addition to the basketball lines. Dan Baden gave specifics on the costs for replacing the floors.

Mayor Michael E. Hale called for a motion to approve the contracts regarding the gym floor.

Motion made by Council Member Blue to approve Superior Grouting contract in the amount of \$10,560 and to approve the contract with MasterCare Flooring in the amount not to exceed \$85,000. Seconded by Council Member Jackson. Motion passed with of motion of 5-0.

Dan Baden said that the town should establish a new Revenue Line Item called FEMA Reimbursement in the amount of \$91,000.00. \$20,320 should be transferred from Unreserved Funds to this account in order to create a balance of \$111,320 for water damage repairs. The expense side would be to transfer \$111,320 to Water Damage Repairs.

Motion made by Council Member Blue to transfer \$20,320 from Unreserved Funds and to establish a new revenue line item "FEMA Reimbursement" line item in the amount of \$91,000 and to allocate \$111,320 from Water Damage repairs. Seconded by Council Member Epps. Motion passed with a vote of 5-0.

Discussion

Mayor Michael E. Hale suggested possible locations to place exercise equipment.

Chief Brian Gibson stated that Officer Tyrell Bates has applied for a full-time position at Capital Heights and will most likely be accepted. The Capital Heights Police Chief will work with Colmar Manor with his hours so that he could maintain his position. Chief Gibson would like to bring on another full time officer in the future and eliminate the part-time officer. This would be considered at the next budget session.

Mayor Michael E. Hale questioned if he has a contract with the town. Chief Gibson stated that the town does not have a contract for part-time officers.

Mayor Michael E. Hale questioned if the town has money in the budget to hire Office Bates on a full time basis.

Chief Gibson stated that he had pursued grant funding from the Cops Hiring Grant for additional officers but had not been approved for funding because of the town's low crime rate.

ADJOURNMENT

Mayor Michael E. Hale adjourned the meeting.