

**TOWN OF COLMAR MANOR
WORK SESSION
TUESDAY, DECEMBER 4, 2012
7:00 P.M.**

CALL TO ORDER:

Mayor Michael E. Hale called for a motion.

Motion made by Council Member Blue to open Work Session meeting. Seconded by Council Member Jackson.

Mayor Hale called for a Moment of Silence.

PRESENT AT THIS MEETING:

Michael E. Hale	Mayor
Lois Ann Blue	Council Member – Ward 1
Cynthia Bowden	Council Member – Ward 2 Absent
Vivian Jackson	Council Member – Ward 3
Doreatha Epps	Council Member – Ward 4
Tracy Stone	Media Coordinator
Daniel Baden	Clerk-Treasurer
John Barr	Town Attorney
Citizens	

MATRIARCH, INC.

Mayor Michael E. Hale gave an overview of Matriarch, Inc. services and their request to introduce a teen girl mentoring program to the town.

Councilmember Blue said that they were to give the town dates that they wanted to use the facility.

The consensus was to contact Matriarch, Inc. and make plans for a partnership in 2013.

SUPPORT LETTER – ETHM/BLADENSBURG HIGH MOU

Mayor Michael E. Hale stated that support letter has been signed by him and the Mayors of the other three Port Towns and had been sent out.

Copy of the letter was given to the Council for their information only.

FULL TIME POLICE OFFICER POSITION

Mayor Hale said he misunderstood when it was reported that Officer Bates had obtained a full time position with the Town of Capital Heights. He thought that Officer Bates' tenure with the town had been terminated.

Chief Gibson clarified that Officer Bates would remain part-time while working full-time at the Town of Capital Heights. Colmar Chief Gibson would schedule his hours around his full-time schedule.

Only full-time officers have a contract with the town that they must be employed for a three year period before terminating their position. Part-time officers do not have this type of contract. It was suggested that that a contract be developed for part-time officers also.

The Mayor and Council discussed the recent crime issues in the town and the need for police officers.

It was the consensus of the Council to pursue a full time position during the FY2014 Budget Discussion. Dan Baden gave an overview of how the costs for the full-time officer would affect the town's budget.

POLICE BUILDING UPDATE

John Barr, Town Attorney gave overview of proposal submitted by Michael's Companies. Per their terms, the town would pay \$350 a month beginning December 1st. Mr. Barr did not agree to December 1st. It would be when the lease commences. He will try to have this changed to February 1st but it may end up January 1st. Beginning July 1st, the town would be required to pay \$1,000 per month.

Mr. Barr asked that Council approve terms to be included in a lease and authorize the Clerk-Treasurer to sign the agreement as proposed.

Discussion:

Mayor Michael E. Hale stated that Council Member Bowden is absent due to illness.

GARDEN CLUB

Council Member Vivian Jackson stated that the Garden Club meets the 3rd Saturday of the month at the Newton Street Park. For the January through March meetings, it will be necessary to have the meetings at the Town Hall in the Outreach Room.

Ms. Jackson asked that a monthly report be given at the Town Meeting. She has asked to be the liaison for the Garden Club. She will work with them with their questions.

CHRISTMAS/NEW YEAR'S CLOSING

Dan Baden, Clerk- Treasurer suggested closing the Town Hall on Christmas and New Year's Eve.

Mayor Michael E. Hale called for a motion to approve Christmas and New Year's Eve as town holidays for 2012.

Motion made by Council Member Blue to declare Christmas and New Year's Eve as Town Holidays for 2012. Seconded by Council Member Epps. The motion was passed with a vote of 4-0. Council Member Bowden was absent.

Discussion:

Parking Permits

Chief Brian Gibson researched residential parking permits and asked that the Council review his summary of this information so that it could be discussed at the next Work Session. He gave a description of the information he included in the document. Legalities would have to be reviewed by the town attorney.

Take Charge Group

Mayor Michael E. Hale stated that the group "Take Charge" will be having a fundraising event at Bus Boys and Poets on December 5th. It will be attended by a number of elected officials on the federal, state, county and local levels.

Port Towns Legislative Dinner

Mr. Hale stated that the annual Legislative Dinner has been postponed until April or May per Sadara Barrow, Executive Director, PTCDC.

SHA Walk

Council Member Epps asked for summary of the SHA meeting walk through. Ms. Blue gave overview of a few items that have to be reviewed. An email was sent to the Council regarding SHA's findings.

Motion made by Council Member Blue to go into Closed Session to discuss personnel matters. Seconded by Council Member Epps. Motion passed with a vote of 4-0. Council Member Bowden was absent.

Motion made by Council Member Blue to return to Open Session. Seconded by Council Member Epps. The motion was passed with a vote of 4-0. Council Member Bowden was absent.

ADJOURNMENT

Council Member Blue adjourned the Work Session meeting.

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TRANSCRIBER Kayla T. Cooper