

**TOWN OF COLMAR MANOR
WORK SESSION
TUESDAY, MARCH 5, 2013
7:00 P.M.**

CALL TO ORDER:

Mayor Michael E. Hale called for a motion to call the meeting to order at 7:06 p.m.

Motion made by Council Member Blue to call the Work Session meeting to order.
Seconded by Council Member Jackson. Motion was passed with a vote of 5-0.

PRESENT AT THIS MEETING:

Michael E. Hale	Mayor
Lois Ann Blue	Council Member – Ward 1
Cynthia Bowden	Council Member – Ward 2
Vivian Jackson	Council Member – Ward 3
Doreatha Epps	Council Member – Ward 4
Tracy Stone	Media Coordinator
John Barr	Town Attorney
Mary Sims	Police Officer
Judy Myers	Office Manager
Citizens	

Mayor Michael E. Hale called for a motion to accept the Agenda as presented.

Motion made by Council Member Blue to accept the agenda as presented. Seconded by Council Member Jackson. Motion was passed with a vote of 5-0.

COMMUNITY GARDEN FUNDING

Judy Myers, Office Manager gave overview of the Port Towns Community Health Partnership grant that Colmar Manor has received. Last year, Colmar Manor partnered with Cottage City for funding. Cottage City requested funding for a fence for their Community Garden and Colmar Manor received funding for a Cooking Class and a small stipend towards a Community Garden.

Estimated cost for Colmar Manor to build a Community Garden is over \$4,000. We received \$1,500 in funds last year and David Harrington is committing an additional \$1,000 for the garden. This will allow us to build the boxes and fill them with dirt only. Funding for all other necessities for the garden will have to be requested with the next grant funding process.

The town will partner with Cottage City again this year. We will also be working with Mark Haskell as our Master Chef and Gardner for instructional classes for both items.

Ms. Myers stated that Mayor Hale, Demetrius Givens, Chair Cottage City, David Harrington, Senior Policy Advisor and she had met to discuss the PTCHP Funding. David Harrington would like a MOU established with Colmar Manor and Cottage City to have all grant funds managed by Colmar Manor for the upcoming round of grant funding.

Council Member Epps questioned if unused funds allocated for the PTCDC could be used to help fund the Community Garden. Ms. Myers stated that in previous discussion it was stated that allocated funds should stay as budgeted.

At the meeting with David Harrington, he also suggested that the town establish a Resolution for the partnership of the Garden Club with the town and the Community Garden. Mayor Hale explained that the Resolution would establish the legal protocols of the town working with the Garden Club on the Community Garden.

The town has a MOU with M-NCPPC for the property where the garden will be built making it with the responsible for the land. The Resolution would dictate how fees collected by the Garden Club would be managed/spent with the joint approval of a member of the Garden Club and the town.

David Harrington has agreed to work with Ms. Myers and Mr. Barr on the MOU and Resolution.

The town will have to work under the umbrella of the Port Towns Community Health Partnership with the Community Garden in reporting how it has enhanced healthy lifestyles for the residents who participate in the garden.

SHABACH! MINISTRIES, INC. PARTNERSHIP AGREEMENT

John Barr, Town Attorney stated that he does not agree with signing the agreement with Shabach Ministries, Inc. The agreement would require the town to inspect the food received from Shabach Ministries before it is distributed to guarantee that it does not contain any possible unhealthy products. Mr. Barr stated that the agreement would make the town liable for the food that is distributed.

Mr. Barr will create a new partnership agreement which excludes the town from any liability for the food received.

APPROVAL DISBURSEMENT FUNDS MAYOR HALE

Motion made by Council Member Blue to approve the disbursement of funds to cover Mayor Michael E. Hale mother's funeral. Seconded by Council Member Jackson. The motion was passed with a vote of 5-0.

TRANSFER OF FUNDS FOR PAYMENT FOR JOHN BARR

Mayor Michael E. Hale called for a motion to transfer funds to cover the disbursement of funds approved at the February 12th Town Meeting.

Motion made by Council Member Jackson to transfer funds in the amount of \$4,700.00 from Unreserved Funds to Legal Fees to cover an outstanding balance due to John Barr, Town Attorney for legal work completed in reference to the damage to the gymnasium floor due to flooding. Seconded by Council Member Blue. The motion was passed with a vote of 5-0.

BLOCK PARTY WARDS 3 & 4

Council Member Epps stated that Council Member Jackson and she would like to have a joint Block Party for Wards 3 & 4 on June 8, 2013 from 2-6pm by the basketball courts on Newark Road. The Rain Date will be June 9, 2013. Police will not be necessary but the road will need to be blocked off.

Council Member Epps and Council Member Jackson are to bring back more information on Block Party event.

ADJOURNMENT

Mayor Michael E. Hale adjourned the meeting.