

**TOWN OF COLMAR MANOR
TOWN MEETING
TUESDAY, AUGUST 13, 2013
7:00 P.M.**

CALL TO ORDER:

Mayor Michael E. Hale asked for a motion to call the Town Meeting to order.

Motion made by Council Member Blue to call the meeting to order. Seconded by Council Member Jackson.

PRESENT AT THIS MEETING:

Michael E. Hale	Mayor
Lois Ann Blue	Council Member – Ward 1
Cynthia Bowden	Council Member – Ward 2
Vivian Jackson	Council Member – Ward 3
Doreatha Epps	Council Member – Ward 4
John Barr	Town Attorney
Tracy Stone	Media Coordinator
Citizens	

PLEDGE OF ALLEGIANCE/MOMENTS OF SILENCE

Mayor Michael E. Hale led the Pledge of Allegiance and called for a Moment of Silence.

**NOTICE OF ZONING HEARING – 3419 41ST AVENUE
DAVID & MARY JO SHAPIRO**

John Barr, Town Attorney gave overview of the Zoning Hearing asking for a variance for property located at 3419 41st Avenue owned by David & Mary Jo Shapiro.

Resident Mary Shapiro of 3419 41st Ave gave background of why their driveway needed to be replaced due to a water main break at her neighbor's home that caused flooding and damage to their property and driveway. They were out of the country when this occurred.

The Shapiros replaced the driveway before obtaining proper permits that they and their contractor did not know were required to have before the work was started. , they have since applied for the proper permits after receiving several notices regarding this matter but Park & Planning will not sign off on these permits until the request for variance has been approved at the Zoning Hearing Board.

Mr. Barr gave a history of the property size and current regulations for driveways.

Mayor Hale called for a motion to approve the Variance Requests for the driveway replacement.

Motion made by Council Member Jackson to approve the Variance Request for the driveway replacement at 3419 41st Avenue and to also have the Clerk- Treasurer to send a letter to the Board of Appeals that the town will have no opinion on this matter. Seconded by Council Member Blue. The motion was passed with a vote of 5-0.

APPROVAL OF MINUTES

June 4, 2013 Worksession
June 11, 2013 Budget Hearing

June 11, 2013 Town Meeting
July 9, 2012 Town Meeting

Mayor Michael E. Hale called for a motion to approve the above minutes.

Motion made by Council Member Blue to approve June 4th Work Session, June 11th , Budget Hearing and Town Meeting and July 9th Town Meeting. Seconded by Council Member Jackson. The motion was approved with a vote of 5-0.

MAYOR'S REPORT

Mayor Michael E. Hale stated that Nation Night Out was a huge success despite the inclement weather conditions. Mayor Hale also commended the Police Department and staff for their hard work on this event.

COUNCIL WARD REPORTS

- **Ward 1** – Council Member Blue reminded everyone that school was starting and to be careful of children walking to the bus stops and to check on senior residents.

She gave a shout out to birthdays in August/September and announced her new grandbabies – Joshua and Jayla.

She gave discussed the Vacation Bible School programs at the Colmar Manor Gospel Chapel and Colmar Manor Bible Church.

- **Ward 2** – Council Member Bowden stated that she received a resident complaint about neighbors not keeping grass cut and others having tents in their back yard where they works on cars. Ms. Bowden also stated that she has received a complaint about residents having chickens. These residents should be encouraged to contact Rick Queen, Code Enforcement Inspector so that he could investigate these accusations.
- **Ward 3** – Council Member Jackson stated that the Colmar Manor Bible Church did volunteer work on resident's homes. She also stated that she would like the town to

- partner with the church when doing volunteer activities.
- Council Member Jackson stated that People Helping People will be having a Back to School Kick Off at the New Covenant Church on Saturday, October 17th.
 - **Ward 4** – No report given.

POLICE REPORT

Chief Brian Gibson gave an overview of the July, 2013 Police Report (See attached).

UNFINISHED BUSINESS

None

NEW BUSINESS

PURCHASE OF POLICE CRUISER

Chief Brian Gibson gave an overview of the purchase of a police cruiser. The original cost quoted was for a 2013 model which is no longer available. The police will have to purchase a 2014 model at an additional cost of \$2,085.

Mayor Michael E. Hale called for the following motions.

Motion made by Council Member Jackson to approve the transfer of \$2,085 from Unreserved Funds to line item Police Capital Outlay. Seconded by Council Member Blue. The motion was passed with a vote of 5-0.

Motion made by Council Member Epps to approve the purchase of a new police cruiser to included additional funds of \$2,085. Seconded by Council Member Jackson. Motion was passed with a vote of 5-0.

INTRODUCTION RESOLUTION R-2-2013 REFINANCE GERENAL OBLIGATION BOND 1-2011

John Barr, Town Attorney gave an overview of Resolution R-2-2013 Refinance General Obligation Bond. This resolution will approve the refinance of this bond at a lower rate saving the town \$178,000 over the life of the bond. A Public Hearing is to be held on September 10, 2013 on this matter.

Mayor Michael E. Hale called for a motion to introduce Resolution R-2-2013 Refinance General Obligation Bond.

Motion made by Council Member Jackson to Introduce Resolution R-2-2013 Refinance General Obligation Bond. Seconded by Council Member Epps. Motion was passed with a vote of 5-0.

INTRODUCTION & ADOPTION RESOLUTION R-3-2013 COMMITMENT TO ESTABLISH HEALTHY LIVING POLICIES

Mayor Michael E. Hale gave an overview of Resolution R-3-2013 Commitment to Establish Healthy Living Policies.

Mayor Michael E. Hale called for a motion to introduce and adopt R-3-2013 Commitment to Establish Healthy Living Policies.

Motion made by Council Member Jackson to introduce and adopt Resolution R-3-2013 Commitment to Establish Healthy Living Policies. Seconded by Council Member Blue. Motion was passed with a vote of 5-0.

COMMITTEE REPORTS

- **SENIOR REPORT** – Mr. Mutchler stated that the Seniors Club will be going out to lunch on the third Wednesday in September.

Mr. Mutchler also gave update of the Fire Department’s activities on National Night Out.
- **RECREATIONAL REPORT** – Council Member Blue stated that Zumba and Cooking Classes will be starting back soon.
- **NEIGHBORHOOD WATCH** – Council Member Blue stated the next Neighborhood Watch meeting will be on August 27th at 7pm at Police Dept.
- **ATHA** – Council Member Bowden stated that ATHA will be having Battle of Bladensburg Anniversary weekend ceremony starting August 23rd. She gave complete details of all activities for this function.
- **GARDEN CLUB** – Council Member Jackson stated that the Garden Club had a table at National Night Out on August 6, 2013. Council Member Jackson stated that Carrie Biggs donated a bench to the Community Garden. Next meeting will be held on Aug 17th at 10am at the Community Garden.
- **PGCMA REPORT** – No report given. Council Member Jackson will be a Financial Advisor.
- **PORT TOWNS HEALTH PARTNERSHIP**- No report given. She asked that Mayor Hale give a report on Place Matters.
- **PTCDC** – Council Member Jackson stated that the PTCDC is looking a new Executive Director due to the resignation of the former Executive Director.

Discussion

Council Member Epps stated that Bladensburg and Port Towns Elementary schools will be offering full day Pre-K classes this year for residents. She also gave information on immunizations for students.

Mayor Michael E. Hale stated that the Rain Garden has been completed on 40th Place and Newark Road.

Motion made by Council Member Epps to approve electronic letter head with the necessary corrections to be used for emails to elected officials. Seconded by Council Member Blue. Motion was passed with a vote of 5-0.

ADJOURNMENT

Mayor Michael E. Hale called for a motion to adjourn to a Closed Session.

Motion made by Council Member Jackson to adjourn and go into a Closed Session.