

**TOWN OF COLMAR MANOR
TOWN MEETING
TUESDAY, November 12, 2013
7:00 P.M.**

CALL TO ORDER:

Council Member Blue Called for a motion to bring the Town Meeting to order at 7:05 p.m.

Motion made by Council Member Jackson to call the Town Meeting to order. Seconded by Council Member Epps. Motion Passed with a vote of 4-0. Mayor Michael E. Hale was absent.

PRESENT AT THIS MEETING:

Michael E. Hale	Mayor (Absent)
Lois Ann Blue	Council Member – Ward 1
Cynthia Bowden	Council Member – Ward 2
Vivian Jackson	Council Member – Ward 3
Doreatha Epps	Council Member – Ward 4
Daniel Baden,	Clerk-Treasurer
John Barr,	Town Attorney
Tracy Stone	Media Coordinator
Citizens	

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Council Member Blue led the Pledge of Allegiance and called for a Moment of Silence.

**VARIANCE REQUEST 3413 41ST AVENUE
CARMEN L. SOLORZANO**

John Barr, Town Attorney gave information on the Variance Request for 3413 41st Avenue to build a deck on the front line of the property.

John Barr recommended approval of the request to the Board of Appeals.

Council Member Blue called for a motion to approve the waiver of the Variance Request.

Motion made by Council Member Jackson to approve the Variance Request to the Board of Appeals and approve the Town Secretary to send approval letter stating such. Seconded by Council Member Epps. Motion was passed with a vote of 4-0. Mayor Michael E. Hale was absent.

MAYOR'S REPORT

Council Member Blue called for a motion to excuse Mayor Michael E. Hale from the meeting. The Mayor is in a National League of Cities conference in Seattle, Washington.

Motion made by Council Member Jackson to excuse Mayor Michael E. Hale from the meeting. Seconded by Council Member Bowden. The motion was passed with a vote of 4-0. Mayor Michael E. Hale was absent.

Council Member Blue stated that the Port Towns Legislative Dinner was very successful and well attended with over 100 representatives on the local, county, state and federal elected levels.

APPROVAL OF MINUTES

October 1, 2013 Worksession
October 8, 2013 Town Meeting

Council Member Blue called for a motion to approve the above minutes.

Motion made by Council Member Jackson to approve the October 1st and October 8th, minutes. Seconded by Council Member Bowden. Motion was passed with a vote of 4-0. Mayor Michael E. Hale was absent.

COUNCIL WARD REPORTS

- **Ward 1** – Council Member Blue reminded residents to check on their neighbors. Council Member Blue stated that Thanksgiving baskets will be given out on Tuesday, November 26th. Donations have been received by several organizations and elected officials.
- **Ward 2** – Council Member Bowden wished her sister and residents with birthdays in November happy birthday.
- **Ward 3** – Council Member Jackson wished Mayor E. Hale a happy 44th Wedding Anniversary. Council Member Jackson stated that DeJanee Fennell competed for Miss Maryland. Council Member Jackson also stated that former Mayor Diana Fennell will be announcing her candidacy for a state delegate position.
- **Ward 4** – Council Member Epps reminded residents to check on their neighbors.

POLICE REPORT

Chief Brian Gibson gave an overview of October Police Report (See attached).

TREASURER'S REPORT

Daniel Baden, Clerk-Treasurer gave overview of the October 31st Treasurers Report.

Council Member Blue called for motion to accept the October Treasurers Report.

Motion made by Council Member Jackson to accept October Treasurer's Report. Seconded by Council Member Bowden. The motion was passed with a vote of 4-0.

Mayor Michael E. Hale was absent.

UNFINISHED BUSINESS

None.

NEW BUSINESS

- **Review Annual Audit**

Daniel Baden gave an overview of the Annual Audit. (Copies filed in the Clerk-Treasurer's Office.)

Council Member Blue called for a motion to accept the Annual Audit Report.

Motion made by Council Member Epps to accept the Annual Audit Report. Seconded by Council Member Bowden. The motion was passed with a vote of 4-0. Mayor Michael E. Hale was absent.

- **Salt Spreader Bids**

Daniel Baden, Clerk-Treasurer stated that \$6,000 was allocated for the salt spreader. Mr. Baden stated that the original price did not include installation fees. Funds will have to be transferred from Unreserved Funds to cover the purchase.

Council Member Blue called for a motion to transfer funds from Unreserved Funds to Public Works Capital Outlay.

Motion made by Council Member Jackson to transfer \$150 from Unreserved Funds to Public Works Capital Outlay. Seconded by Council Member Bowden. The motion was passed with a motion of 4-0. Mayor Michael E. Hale was absent.

Motion made by Council Member Jackson to purchase a Salt Spreader from Kohler Equipment in the amount of \$6,175.00. Seconded by Council Member Bowden. The motion was passed with a motion of 4-0. Mayor Michael E. Hale was absent.

- **Gym Rental**

Dan Baden discussed the request of Elvia Mercedes Mora Perez to rent the gym for practice for their basketball team on Tuesdays & Thursdays after closing at 8:00 p.m. The Recreation Supervisor would not be in attendance during the rentals. The team would arrive when the Recreation Supervisor is on duty but would exit after he left. The team would have to function similar to the churches that utilize the hall. Members of the team reside in Mount Rainier.

Richard Cuello of 3702 34th Street, Mount Rainer spoke regarding the basketball team and the need for the rental of the gymnasium. Ten players would attend.

Council Member Jackson questioned if the police could close out the building on rental days.

John Barr, Town Attorney stated that Liability and Property Damage Insurance coverage will be needed along with a background checks on all ten members.

Consensus to authorize the Clerk-Treasurer to proceed with verifying the background checks for all ten members and Liability and Property Damage Insurance coverage prior to approving the gymnasium hall rental once this information is obtained and accepted. Dan Baden asked that the team supply all information a week before the next Town Worksession to be held on December 3rd.

- **Surplus Police Department Articles**

Chief Brian Gibson asked to surplus the 2000 Chevy Lumina due to multiple mechanical issues. Chief also asked to surplus a Glock 2145 handgun that has never been used under the proper parameters set by the state for selling the gun.

Council Member Blue called for a motion to surplus the above items.

Motion made by Council Member Jackson to surplus Chevy Lumina and Glock 2145 caliber handgun. Seconded by Council Member Epps. Motion was passed with a vote of 4-0. Mayor Michael E. Hale was absent.

- **Holiday Fund Disbursement**

Council Member Blue requested a disbursement in the amount of \$650 for holiday disbursements for Thanksgiving and Christmas for Toys for Town.

Council Member Blue called for a motion to approve the disbursement of funds.

Motion made by Council Member Epps to disburse holiday funds in the amount of \$650. Seconded by Council Member Bowden. The motion was passed with a vote of 4-0. Mayor Michael E. Hale was absent.

COMMITTEE REPORTS

- **SENIOR REPORT** – Ms. Connie McClain stated that the Seniors are looking forward to the Senior’s Thanksgiving Luncheon.
- **RECREATIONAL REPORT** – Council Member Blue stated that the Harvest Fest Party was well attended. The next Recreation Meeting will be held on November 4, 2013 to plan the Kids Christmas Party.
- **NEIGHBORHOOD WATCH** – Council Member Blue stated that the last Neighborhood Watch meeting was combined with the Chief’s Coffee Club Meeting and there was no attendance.
- **ATHA** – Council Member Bowden stated that ATHA is planning their Battle of Bladensburg event on August 23, 2014. ATHA is looking for sponsors and helpers to make the event successful. Ms. Bowden described several of the festivities that are planned for that day.
- **GARDEN CLUB** – Carrie Biggs-Adams stated that garden is almost cleaned out and has been winterized. Funds were raised from the mums sale was used to pay for mulch and dirt. Meetings are planned for December to discuss the Club’s progress.
- **PGCMA REPORT** – Council Member Jackson stated that the Legislative Dinner will be held on December 10, 2013.
- **PORT TOWNS HEALTH PARTNERSHIP** – Council Member Epps stated the next meeting will be held on November 14, 2013 at 9am.
- **PTCDC** – Council Member Jackson stated that the next meeting will be held in December.

CITIZENS COMMENTS

Citizens voiced concerns regarding budget items (which Mr. Baden clarified) and town vehicles including the leaf machine, town’s green truck and unmarked police car. Concerns were also raised concerning the vents air-conditioning vents in the gym.

Council Member Blue called for a motion to go into Closed Session.

Motion made by Council Member Jackson made a motion to go into a Closed Session. Seconded by Council Member Epps. The motion was passed with a vote of 4-0. Mayor Hale was absent.

Motion made by Council Member Epps to reconvene to the Town Meeting. Seconded by Council Member Jackson. The motion was passed with a vote of 4-0. Mayor Hale was absent. Council Member Blue stated that this is the Banner City month with the Maryland Municipal

League.

ADJOURNMENT

Motion made by Council Member Jackson to adjourn the Town Meeting. Seconded by Council Member Epps. The motion was passed with a vote of 4-0. Mayor Hale was absent.

Council Member adjourned the meeting at 8:47 pm.