

Town Meeting
Agenda
Tuesday, December 17, 2013
7:00 P.M.

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|--|---|----------------------------|
| 1. Call to Order | - | Mayor Hale |
| 2. Pledge of Allegiance/Moment of Silence | - | All |
| 3. Mayor's Report | - | Mayor Hale |
| 4. Approval of Minutes
November 12, 2013 Town Meeting | - | Mayor & Council |
| 5. Council Ward Reports | - | Council |
| 6. Police Report | - | Chief Gibson |
| 7. Treasurer's Report | - | Dan Baden, Clerk-Treasurer |
| 8. Unfinished Business:
None | | |
| 9. New Business:
Introduce & Adopt Resolution R-6-2013
Support Prince George's County Municipal
Collaboration FY 2014 MEA EmPower Grant | - | Dan Baden, Clerk-Treasurer |
| Approval for Appraisal of Investment Property | - | Dan Baden, Clerk-Treasurer |
| Interior Truck Repair '98 Ford | - | Dan Baden, Clerk-Treasurer |
| Lighting Auditorium | - | Dan Baden, Clerk-Treasurer |
| Sump Pump Repairs | - | Dan Baden, Clerk-Treasurer |
| Council/Staff Christmas Party | - | Mayor Hale |
| 10. Committee Reports | | |
| Senior Report | - | Connie McClain |
| Recreational Report | - | Councilmember Blue |
| Neighborhood Watch | - | Councilmember Blue |
| ATHA | - | Councilmember Bowden |
| Garden Club | - | Councilmember Jackson |
| PGCMA Report | - | Councilmember Jackson |
| Port Towns Community Health Partnership | - | Councilmember Epps |
| PTCDC | - | Councilmember Jackson |
| 11. Citizens Comments | | |
| 12. Adjournment | - | Mayor |

Please note: An Executive Closed Session may be called at this meeting.

**TOWN OF COLMAR MANOR
TOWN MEETING
TUESDAY, DECEMBER 17, 2013
7:00 P.M.**

CALL TO ORDER:

Mayor Michael E. Hale called the Town meeting into order.

PRESENT AT THIS MEETING:

Michael E. Hale	Mayor
Lois Ann Blue	Council Member – Ward 1
Cynthia Bowden	Council Member – Ward 2
Vivian Jackson	Council Member – Ward 3
Doreatha Epps	Council Member – Ward 4
Dan Baden	Clerk-Treasurer
John Barr	Town Attorney (Absent)
Tracy Stone	Media Coordinator
Citizens	

PLEDGE OF ALLEGIANCE/MOMENTS OF SILENCE

Mayor Hale led the Pledge of Allegiance and called for a Moment of Silence.

MAYOR'S REPORT

Mayor Michael E. Hale stated that he and the Council attended the Prince George's County Municipal League's Legislative Dinner on the 10th of December. The dinner was well represented by elected officials on the state level.

APPROVAL OF MINUTES

November 12, 2013

Mayor Michael E. Hale called for a motion to approve the minutes.

Motion made by Council Member Jackson with change to add name of organization's name that wanted to rent out gym. Seconded by Council Member Epps. The motion was passed with a vote of 5-0.

COUNCIL WARD REPORTS

- **Ward 1** – Council Member Blue stated that the Seniors Christmas Party was a success.

- Council Member Blue stated that the Christmas Decorative Light Contest will be on December 18, 2013.
- **Ward 2** – Council Member Bowden wished all residents a Happy Holiday.
- **Ward 3** – Council Member Jackson congratulated DaJenee Fennell on winning Ms. Black Maryland.
- Mrs. Jackson also thanked Colmar Manor Bible Church for distributing Thanksgiving and Christmas baskets in Colmar Manor and Cottage City.
- Announced the Alley Cat Rescue program and their needs for supplies.
- **Ward 4** – Council Member Epps wished all residents a Happy Holiday.

POLICE REPORT

Chief Brian Gibson gave an overview of the November Police Report (See attached).

Chief Gibson thanked everyone involved with sponsoring “Santa With A Badge”.

TREASURER’S REPORT

Daniel Baden, Clerk-Treasurer gave an overview of the November Treasurer’s Report (See attached).

Mayor Michael E. Hall called for a motion to approve the Treasurer’s Report.

Motion made by Council Member Blue to accept the November Treasurer’s Report. Seconded by Council Member Bowden. Motion was passed with a vote of 5-0.

UNFINISHED BUSINESS

None

NEW BUSINESS

INTRODUCTION & ADOPTION RESOLUTION R-6-2013 SUPPORT PRINCE GEOARGE’S COUNTY MUNICIPAL COLLABORATION FY2014 MEA EMPOWER GRANT

Daniel Baden, Clerk-Treasure gave an overview of Resolution R-6-2013 (See attached).

Mayor Michael E. Hale called for a motion to introduce and adopt Resolution R-6-2014.

Motion made by Council Member Blue to introduce and adopt Resolution R-6-2013. Seconded by Council Member Epps. The motion was passed with a vote of 5-0.

APPROVAL FOR APPRAISAL OF INVESTMENT PROPERTY

Daniel Baden, Clerk-Treasurer asked the Mayor and Town Council to approve cost of an appraisal in the amount of \$5,800 that is needed for the submission of grants that the town is submitting. The name of the company is Associated Appraisers.

Mayor Michael E. Hale called for a motion to approve the cost of the appraisal.

Motion made by Council Member Jackson to approval the proposal from Associated Appraisers in the amount of \$5,800. Seconded by Council Member Blue. The motion was passed with a vote of 5-0.

INTERIOR TRUCK REPAIR '98 FORD

Daniel Baden, Clerk-Treasurer stated that it had been brought to his attention at a previous meeting that the '98 Ford F150 truck needed repairs to the upholstery and seats. Mr. Baden stated the price quotes for the repairs and asked for Council's approval.

The two quotes obtained by Mike Goroum, Public Works Supervisor were Rufus Auto Parts and Restoration \$750 and Brown's Upholstery \$850. Dan Baden suggested the lower bid of Rufus Auto Parts.

Mayor Michael E. Hale called for a motion to approve the repairs for the F150 truck.

Motion made by Council Member Blue to accept proposal from Rufus Auto Parts and Restoration in the amount of \$750. Seconded by Council Member Epps. The motion was passed with a vote of 5-0.

LIGHTING AUDITORIUM

Daniel Baden, Clerk-Treasurer stated that the price to add dimmers in the auditorium is in the amount of \$2,350.00. Mr. Baden gave additional information on the requirements for the lighting system if dimmers were installed.

Mayor Michael E. Hale called for a motion to approve the cost of the dimmers for the auditorium.

Motion made by Council Member Blue to accept proposal in the amount of \$2,350.00 for light dimmers in the auditorium. Seconded by Council Member Jackson. Motion was passed with a vote of 5-0.

SUMP PUMP REPAIRS

Daniel Baden, Clerk-Treasurer gave a brief history of the sump pumps and the necessity for dual pumps and need for a back-up by remanufacturing/repairing the faulty pump.

He gave the pricing for repairing and remanufacturing one of the pumps and purchasing a new one. (See attached proposals.)

Mayor Michael E. Hale called for a motion to repair/remanufacture the sump pump and purchase a new one.

Discussion: Council Member Epps questioned getting insurance on the pumps. Dan Baden explained the warranties on the pumps.

Motion made by Council Member Epps to approve proposals from Complete Building Systems to upgrade the sump pump repairs in the amount not to exceed \$3,800. Seconded by Council Member Bowden. The motion was passed with a vote of 5-0.

Motion made by Council Member Jackson to transfer \$6,150 from Unreserved Funds to Building Maintenance to cover the cost of the lighting in the auditorium and sump pump repairs/replacement. Seconded by Council Member Bowden. The motion was passed with a vote of 5-0.

COUNCIL/STAFF CHRISTMAS PARTY

Mayor Michael E. Hale questioned what the Council would like to do for the staff for the Christmas Luncheon. The staff feels that they spend most of their time during the party setting up and cleaning up.

Mayor and Council discussed different possibilities. Council Member Blue suggested taking staff to Three Brothers. Council Member Jackson suggested taking over set-up and clean-up.

Consensus to order Famous Dave's for staff Christmas party. Council will consider taking staff out next year.

COMMITTEE REPORTS

- **SENIOR REPORT** – No report given.
- **RECREATIONAL REPORT** – Council Member Blue stated that the Children's Christmas Party was a success.
- **NEIGHBORHOOD WATCH** – Chief Gibson gave some holiday safety tips. The next

Coffee Club Meeting will be in the month of January.

- **ATHA** – Council Member Bowden stated that ATHA will be having the Battle of Bladensburg Anniversary on August 23rd. She gave a summary of activities for the day.
- **GARDEN CLUB** – Council Member Jackson stated that the last Garden Club Meeting was held on December 7, 2013. They want estimates for the cost of the garden to date. Awards were given to Mike Goroum and Jerome Porter for their work on the Garden. The next meeting will be held on January 17, 2014.
- **PGCMA REPORT** – Council Member Jackson stated that the next meeting will be held January 12, 2014.
- **PORT TOWNS HEALTH PARTNERSHIP**- Council Member Epps gave an overview of the previous Health Partnership meeting.
- **PTCDC** – Council Member Jackson stated that the next meeting will be held on January 21, 2014. Mrs. Jackson also stated that the PTCDC is still looking for new Board Members to promote Economic Development in the Port Towns.

ADJOURNMENT

Mayor Michael E. Hale called for a motion to adjourn.

Motion made by Council Member Blue to adjourn at 7:43 p.m.