

**TOWN OF COLMAR MANOR
WORK SESSION
TUESDAY, MAY 16, 2014
7:00 P.M.**

CALL TO ORDER:

Mayor Sadara B. Barrow called for a motion to open the Worksession meeting at 7:05 p.m.

Motion made by Council Member Jackson to open Work Session meeting.

PRESENT AT THIS MEETING:

Sadara B. Barrow	Mayor
Lois Ann Blue	Council Member – Ward 1
Cynthia Bowden	Council Member – Ward 2
Vivian Jackson	Council Member – Ward 3
Doreatha Epps	Council Member – Ward 4
Tracy Stone	Media Coordinator
Daniel Baden	Clerk-Treasurer
John Barr	Town Attorney
Citizens	

COMMUNITY GARDEN SIGNAGE

Daniel Baden, Clerk-Treasurer presented Community Garden sign proposal. Funding will come from the PTCHP Grant. Cost varies from \$450 to \$550 depending on color content.

Mayor Sadara B. Barrow stated that the Council should allow the Garden Club to make a decision on the Community Garden sign. The Council would approve the funding of the projects.

Councilmember Jackson will present the designs to the Community Garden Club at the next meeting.

Mayor Sadara B. Barrow called for a motion to approve the cost of the signage.

Motion made by Council Member Epps to approve cost of Community Garden signage not to exceed \$550. Seconded by Council Member Bowden. The motion was approved with a vote of 5-0.

DRIVEWAY REQUEST – REGINALDO DA SILVA - 3406 39TH PLACE

Daniel Baden, Clerk-Treasurer stated that resident Reginaldo Da Silva would like to add a driveway apron to their property. Mr. Da Silva was unable to attend the meeting because of work responsibilities. Mr. Baden explained the project in detail including the fact that the apron was built without proper permits.

Mr. Da Silva also would like to remove the Handicap sign in front of his property. This space was placed for a resident who no longer lives in the town at an earlier date. The sign is to remain.

John Barr, Town Attorney suggested having Rick Queen, Code Enforcement Officer, to inspect the property, and report back to the Mayor and Council. He did not feel that the Council was prepared to make a decision at this time.

DONATION SHABACH EMERGENCY EMPOWERMENT CENTER

Daniel Baden, Clerk-Treasurer stated former Mayor Hale asked for a \$200 donation to Shabach Emergency Empowerment Center. This organization has donated food at Thanksgiving and Christmas and other occasions. They did not solicit donation, it was offered by former Mayor Hale.

Mayor Sadara B. Barrow called for a motion to approve the \$200 donation to Shabach.

Councilmember Epps asked for a request in writing for the donation.

Motion made by Council Member Blue to give a donation of \$200 to the Shabach Emergency Empowerment Center. Seconded by Council Member Jackson. The motion was passed with a vote of 5-0.

FORMER MAYOR HALE IPAD

Daniel Baden, Clerk-Treasurer stated that last year the Town purchased an Ipad for Mayor Hale for his usage. Mr. Baden questioned whether the Ipad should be returned to the town. Mr. Hale feels that the IPad is his and he should not have to return it.

He also has two hall rentals for which he has no intention of paying. The Council approved his usage of the two hall rentals previously booked.

Censuses from Mayor and Council for Dan Baden to ask Former Mayor Hale for the IPad, pass card and keys to be returned to the Town Hall. He can be given the option of purchasing the IPad.

Council Member Barrow suggested giving the Ipad to Judy Myers, Office Manager for

her usage.

FLEA MARKET

Council Member Jackson questioned if the town has received the Insurance Coverage for upcoming Flea Market.

Daniel Baden, Clerk-Treasurer stated that he will get the Insurance Coverage after the final date has been set.

EXERCISE EQUIPMENT

Council Member Epps questioned more fitness equipment in the Recreation Department. She is requesting one more piece of equipment be included.

Mayor Barrow suggested turning game room into a fitness center. One piece of equipment has to be removed because of its condition. More discussion is to be had on this matter.

APPROVAL DEPOSIT ACCOUNT RESOLUTION AND AUTHORIZATION OF BUSINESS ENTITIES

Daniel Baden stated that former Mayor Hale's name will be removed from all town bank accounts.

Consensus that Council Member Jackson will be the third authorized signer on the bank accounts along with Dan Baden, Clerk-Treasurer and Councilmember Blue.

Mayor Barrow and Councilmember Epps will review the bank statements.

Motion made by Council Member Epps to have Dan Baden, Clerk-Treasurer, Councilmember Blue, and Councilmember Jackson as signers on the town's bank checks. Seconded by Councilmember Bowden. The motion was passed with a vote of 5-0.

TRANSPORTATION BISHOP TURNER'S FUNERAL

Mayor Barrow asked for approval for a Van Driver to assist the New Covenant Church with transportation to Pastor Turner's funeral. A van driver has been reserved. Transportation will be provided from business area to church.

Motion made by Councilmember Jackson to provide town bus for Pastor Turner's Funeral service on May 17, 2014. Seconded by Councilmember Blue. Motion passed with a vote of 5-0.

INTRODUCE ORDINANCE O-1-2014 – ANNUAL BUDGET FOR 2014-2015

Mayor Sadara B. Barrow called for a motion to introduce Ordinance O-1-2014 Annual Budget for 2014-2015 with a change in date to May 16, 2014.

Motion made by Council Member Jackson to introduce Ordinance O-1-2014 Annual Budget 2014-2015 with the change in date to May 16, 2014. Seconded by Council Member Blue. The motion was passed with a vote of 5-0.

RECESS TO A COMMITTEE AS A WHOLE FOR BUDGET DISCUSSION

Mayor Sadara B. Barrow called for a motion to recess to a Committee as a Whole.

Motion made by Councilmember Epps to recess to a Committee as a Whole to be chaired by the Mayor to discuss the budget. Seconded by Councilmember Bowden. The motion was passed with a vote of 5-0.

RESUME TO OPEN SESSION

Adjourn from Committee as a Whole and resume to Open Session at 11:20 p.m.

Motion made by Council Member Blue to reward Maliek Harding, town resident and student with a \$50 award for graduating. Seconded by Council Member Jackson. Motion passed with a vote of 5-0.

ADJOURNMENT

Mayor Sadara B. Barrow called for a motion to adjourn.

Motion made by Council Epps to adjourn Work Session at 11:25 p.m.