

**TOWN OF COLMAR MANOR  
TOWN MEETING  
TUESDAY, AUGUST 12, 2014  
7:00 P.M.**

**CALL TO ORDER:**

Mayor Sadara B. Barrow called for a motion to call the meeting to order at 7:10 p.m.

**Motion** made by Council Member Epps to call the Town Meeting to order.

**PRESENT AT THIS MEETING:**

Sadara B. Barrow	Mayor
Lois A. Blue	Council Member – Ward 1
Cynthia Bowden	Council Member – Ward 2
Vivian Jackson	Council Member – Ward 3
Doreatha Epps	Council Member – Ward 4
Daniel Baden	Clerk-Treasurer
Brian Gibson	Chief of Police
John Barr	Town Attorney
Tracy Stone	Media Coordinator
Citizens	

**PLEDGE OF ALLEGIANCE/MOMENTS OF SILENCE**

Mayor Sadara B. Barrow led the Pledge of Allegiance and called for a Moment of Silence.

**APPROVAL OF MINUTES**

**June 23, 2014 – Worksession**

**July 1, 2014 – Worksession**

**July 8, 2014 – Worksession**

**July 8, 2014 – Town Meeting**

**July 16, 2014 - Worksession**

**Motion** made by Council Member Blue to approve all minutes listed above. Seconded by Council Member Epps. The motion was passed with a vote of 5-0.

**MAYOR'S REPORT**

Mayor Barrow discussed the Council's activities regarding:

- Restructuring the rates for Hall Rentals
- Cottage City Day
- Riverview Project

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TRANSCRIBER Kayla T. Cooper

- Police Department relocation
- Community Engagement, Community Garden and Sustainability
- Latino Community engagement

Mayor Barrow gave information on the questions regarding her residency.

## **COUNCIL WARD REPORTS**

- **Ward 1** – Council Member Blue stated that residents can only pick from the first two boxes of the community garden.

Councilmember Blue discussed parking and children at play.

- **Ward 2** – No report given.
- **Ward 3** – Council Member Jackson stated that she has had concerns of the Mayor's Park being locked at night. She will open and close the park as well as Councilmember Epps. She also asked that the Police Department be given keys to lock and unlock the park.

Council Member Jackson stated that Maryland is having "Tax Free Week" until August 16, 2014.

- **Ward 4** – Council Member Epps stated September 4, 2014 will be the first meeting for the Black History Month project. Volunteers are needed and encouraged to attend the meeting.

Garage Sale will be held on September 6<sup>th</sup>. Information at the Town Hall.

## **REPORT ON WORKSESSION**

Mayor Barrow stated that the Council approved new florescent speed limit signs throughout the town at a cost of \$50 each.

Mayor Barrow stated that the Council approved the Senior Van usage and two drivers for Port Towns Day 2014.

Mayor Barrow reported that the Council discussed Solar City at the meeting. She stated that the Council is looking into assisting homeowners with poor credit to be able to have solar panels on their homes.

A proposal was discussed regarding Hall Rentals, Energy Savings and the MML Convention attendance by the Mayor and Council and Cooking Classes.

## **POLICE REPORT**

Chief Brian Gibson gave a report of the July 2014 Police Report (See attached).

Chief Gibson reported that the Police Department had received a GOCCP Grant in the amount of \$5,000 which will cover the purchase of two mobile data terminals for the police cars.

## **UNFINISHED BUSINESS**

### **Approval of Minutes:**

**May 16, 2014 – Budget Worksession**

**May 28, 2014 – Budget Worksession**

**June 3, 2014 – Budget Hearing**

**June 3, 2014 – Town Meeting**

**Motion** made by Council Member Blue to approve all outstanding minutes listed above. Seconded by Council Member Bowden. The motion was passed with a vote of 5-0.

### **Hall Rental**

Mayor Barrow gave an overview on the new Hall Rental Rates of the Town Hall.

**Motion** made by Council Member Jackson to approve the new schedule of Hall Rental rates. Seconded by Council Member Epps. The motion was approved with a vote of 5-0.

### **Police Department Relocation**

Mayor Barrow gave an overview of the relocation of the Police Department to the Town Hall. Mayor Barrow stated that she would like to extend the time of the move of the Police Department until October 31<sup>st</sup>.

**Motion** made by Council Member Epps to relocate the Police Department to the Town Hall but to continue to operate the Police Department at the current facility through October 31, 2014 at the latest. Seconded by Council Member Bowden.

**Discussion:** Council Member Jackson asked for clarification of the move.

Councilmember Blue asked about the citizen's vote on this relocation.

Chief Gibson gave past history on the Police Department and its housing.

The motion was passed with a vote of 5-0.

## **NEW BUSINESS**

### **Food Equity Policy**

Mayor Barrow gave an overview of the Food Equity Policy regarding healthy eating and event planning policy.

**Motion** made by Council Member Jackson to adopt the Food Equity Policy for events and meetings. Seconded by Council Member Blue. The motion was passed with a vote of 5-0.

### **Disposition of Surplus Property**

Mayor Barrow stated that she would like to dispose of surplus property identified with the relocation of the Police Department.

**Motion** made by Council Member Jackson to dispose of surplus property accumulated during the relocation of the Police Department. Seconded by Council Member Blue. The motion was passed with a vote of 5-0.

## **COMMITTEE REPORTS**

- **SENIOR REPORT** – Mr. Mutchler stated that seniors meet every first and third Wednesday of the month. They recently went on a lunch outing.
- **RECREATIONAL REPORT** – Council Member Blue encouraged residents to come out to Zumba. Council Member Blue stated that the Recreation Council meeting is held on the 1<sup>st</sup> Monday of each month.
- **NEIGHBORHOOD WATCH** – Next meeting will be held on September 16, 2014 and will be combined with the Coffee Club meeting.
- **ATHA** – Council Member Bowden stated that the commemoration festivities for the War of 1812 – Battle of Bladensburg will be held on August 23, 2014 at the Bladensburg Waterfront Park. Volunteers are needed.
- **GARDEN CLUB** – Carrie Biggs-Adam gave an overview of the Garden Club's accomplishments. Ms. Biggs also stated that the Garden Club will be having Sustainability Day at the Town Hall.
- **PGCMA REPORT** – Council Member Jackson stated that the PGCMA Retreat was held on August 9, 2014. The next meeting will be held on September 18, 2014.
- **PORT TOWNS HEALTH PARTNERSHIP**- No report given.

- **PTCDC** – No report given.

## **CITIZENS COMMENTS**

Residents expressed concerns on safety issues and cleaning the streets.

## **CLOSED SESSION**

**Motion** made by Council Member Epps to go into Closed Session to consult with the Town Attorney. Seconded by Council Member Jackson.

## **OPEN SESSION**

**Motion** made by Council Member Blue to return to Open Session. Seconded by Council Member Jackson. The motion was approved with a vote of 5-0.

## **ADJOURNMENT**

Mayor Barrow called adjourned the town meeting at 9:33pm.