

**TOWN OF COLMAR MANOR  
WORK SESSION  
TUESDAY, OCTOBER 7, 2014  
7:00 P.M.**

**CALL TO ORDER:**

**Motion** made by Council Member Epps to open the Work Session meeting at 7:01 p.m. Seconded by Council Member Bowden. The motion was passed with a vote of 5-0.

**PRESENT AT THIS MEETING:**

Sadara B. Barrow	Mayor
Lois Ann Blue	Council Member – Ward 1
Cynthia Bowden	Council Member – Ward 2
Vivian Jackson	Council Member – Ward 3
Doreatha Epps	Council Member – Ward 4
Daniel Baden	Clerk-Treasurer
Chief Gibson	Chief of Police
John Barr	Town Attorney
Tracy Stone	Media Coordinator
Citizens	

**HALL RENTAL PROGRESS**

Mr. Jacobs gave an update of marketing activities to date. There are legislative matters that have to be addressed as far as what the Council can and cannot do regarding Hall Rentals (alcohol – Cabaret issues). He is establishing a call back system for organizations that have used the facility in the past. (See attached).

**ELECTION DAY- NOVEMBER 4<sup>TH</sup>**

General Election is held on November 4<sup>th</sup>. It was the consensus of the Council to hold the Work Session on Wednesday, November 5, 2014 at 7pm.

**BATES CONTRACT**

Daniel Baden, Clerk-Treasurer gave overview of three different options to the contract with Bates (see attached). Mr. Baden is to negotiate pricing further and bring new quotes back to Council at next meeting.

**PURCHASE FLOOR SCRUBBER**

Daniel Baden, Clerk-Treasurer gave an overview for quotes for three different floor scrubbers. (See attached).

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**Motion** made by Council Member Blue to purchase the Global Floor Scrubber and include warranty as long as the total price does not exceed \$3,500. Seconded by Council Member Jackson. The motion was passed with a vote of 5-0.

## **BEREAVEMENT DONATION POLICY**

Mayor Barrow asked if the town's Bereavement Donation policy could be defined to make it more formal. The recommendation was to refer this matter to the Ethics Committee for proposal to be established.

## **POLICE DEPARTMENT RELOCATION UPDATE**

Mayor Barrow stated that she met with Chief Gibson regarding the relocation of the Police Department. Chief Gibson commented on his conversation regarding the security system upgrading with Fiber Plus and shelving company for storage. He is also waiting on State Police to inspect offices for audit purposes. Chief Gibson has inventoried all evidence and is ready to discuss it with the Mayor and Council. The Mayor wants a project plan to further expedite the move.

Mayor Barrow wants to leave Social Services and some Police presence in the building until the landlord can find another tenant.

Mayor Barrow mentioned a petition submitted by Jason Keirn. Mayor Barrow will respond to petition by letter that will go out tomorrow.

## **REDISTRICTING DISCUSSION**

Mayor Barrow has considered Mr. Barr's question from a few months ago regarding whether the town wishes to redistrict based upon the 2010 Census. She feels that we should re-balance the wards. It was the consensus of Council to have Mr. Barr research the matter further. Mr. Barr is to contact M-NCPPC and review census data in order to start the process.

## **BLOCK CAPTAIN UPDATE**

Mayor Barrow wants to continue updating the Block Captain list. Council Member Blue has turned in her completed list. Other Council Members agreed to have their lists completed. The Mayor and Council discussed the responsibilities of the Block Captains and proposed meetings.

## **WELCOME PACKAGE**

Mayor Barrow stated that she would like to send out Welcome Packages to all residents. It was suggested that they would include an Emergency Number magnet and pen.

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**Discussion:**

**Motion** made by Council Member Epps to purchase blazers for Mayor and Council at a cost not to exceed a total of \$350 for five blazers. Seconded by Council Member Jackson. Motion was passed with a vote of 5-0.

**CLOSED SESSION**

**Motion** made by Council Member Jackson to go into Closed Session at 9:11 p.m.in order to discuss personnel matters. Seconded by Council Member Epps.

**OPEN SESSION**

Entered Open Session at 10:16 p.m.

**ADJOURNMENT**

**Motion** made by Council Member Jackson to adjourn at 10:17 p.m.

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