

**TOWN OF COLMAR MANOR  
WORK SESSION  
TUESDAY, APRIL 7, 2015  
7:00 P.M.**

**CALL TO ORDER:**

**Motion** made by Council Member Jackson to call the Work Session to order at 7:08pm.  
Motion passed unanimously.

**PRESENT AT THIS MEETING:**

Sadara B. Barrow	Mayor
Lois Ann Blue	Council Member – Ward 1
Cynthia Bowden	Council Member – Ward 2
Vivian Jackson	Council Member – Ward 3
Doreatha Epps	Council Member – Ward 4
Daniel Baden	Clerk-Treasurer
Chief Gibson	Chief of Police
John Barr	Town Attorney
Tracy Stone	Media Coordinator
Citizens	

**PORT TOWNS POWER P.A.C.**

Mrs. Peck gave an overview of the Port Town Power P.A.C. Program. A conversation took place regarding provisions on the contract. Ms. Peck will provide an electronic copy of the contract to John Barr, Town Attorney. Mr. Barr will revise the contract for approval by the Council at April 14, 2015 Town Meeting.

**HALL RENTAL REPORT MARCH 31, 2015**

Hall Rental Report was in the packages for the Mayor and Council's review. Any questions should be directed to the Mayor.

**NATIONAL NIGHT OUT**

Chief Brian Gibson gave an overview of National Night Out being combined with all four Port Towns this year. National Night Out will be held on Tuesday, August 4, 2015 from 4pm to 8pm at the Bladensburg Waterfront Park.

Colmar Manor will provide van service on this day. Bus will be billed in the normal quarterly billings. Town has committed to \$1000 as a budget item this year for the event. Chief Gibson will conduct a survey of residents after event to get their feedback

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regarding the change in venue.

### **Discussion**

A discussion was held on Body Cameras for the Police Department. Mayor and Council will review the issue.

### **QUARTERLY SATURDAY MEETINGS WITH RESIDENTS**

Council Member Epps stated that residents cannot always meet with Council on scheduled meeting dates. Ms. Epps recommends that the Town Council have quarterly meetings on Saturdays so residents can come in and discuss concerns in a relaxed environment.

It was the consensus of the Council to have a Town Meeting twice a year on a Saturday. The date of first meeting will be August 8, 2014 at 11am. The meeting will be held in the Outreach Room. This will be the only meeting held for the month of August.

### **TOWN ORDINANCE CLASS – RICK QUEEN**

Rick Queen, Town Code Inspector, wants to have an Informational Meeting every 3<sup>rd</sup> Wednesday of the month regarding the Ordinances of the town. Mayor Barrow felt that a video shown on Facebook and the website would be more beneficial. Council felt that we should have a meeting to begin with for the first time to see if the meeting would be successful. The first meeting is to be held Wednesday, June 17, 2015 at 7:00 p.m. in the Outreach Room.

### **SPEED BUMPS**

Money was raised by the town children last year for speed bumps on Monroe Street. Council Member Epps questioned when the speed bumps would be purchased and installed. Mike Goroum, Public Work Supervisor, to be directed to have the speed bumps purchased and installed.

**Motion** made by Council Member Epps to install a stop sign at 43<sup>rd</sup> Ave and Lawrence Street. Seconded by Council Member Jackson. The motion was passed with a vote of 5-0.

### **RECYCLE TRASH CANS**

Council Member Epps asked for recycling trash bins to be placed in all rooms in the Town Hall.

**Motion** made by Council Member Epps to provide recycling trash cans in all rooms in

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the Town Hall. Seconded by Council Member Jackson. The motion was passed with a vote of 5-0.

### **TRASH CANS ON BLADENSBURG ROAD**

Council Member Epps gave an overview on Solar Powered Trash Cans for Bladensburg Road. Council Member Epps to research grants for this type of trash can. Fifteen trash cans will be needed for Colmar Manor only.

### **CLEAN-UP DAY**

Council Member Epps went to a Training Class at AWS regarding Earth Day. She questioned if the town would like a Roll Off for the Earth Day event from Bates Trash Company. The decision was no.

Council Member Epps wants the town to provide coffee, tea and donuts for the day of the Clean-up which coincides with Earth Day. Mayor Barrow suggested that Council Member Epps contact Shoppers Food Warehouse to see if they would provide the supplies needed in exchange for advertising. If no donations are received the purchase is not to exceed \$100.

### **CPR CLASSES**

A discussion was held on having CPR classes for the staff.

Council Member Epps to investigate CPR class for staff and report back with the cost.

### **RIVERVIEW UPDATE**

Mayor Barrow stated that National News Agency is putting their property on the market within the next thirty days. The town may need to incentivize a developer to enter into a deal. Mr. Barr gave further clarification that if property is occupied by a non-public entity then we would still receive taxes.

### **PESTICIDE ORDINANCE**

Mayor Barrow gave an overview of the proposed Pesticide Ordinance.

John Barr, Town Attorney, will draft a sample Pesticide Ordinance for the next Work Session for the Council's review.

## **BUDGET SCHEDULE CHANGE**

Mayor Barrow asked to change the Budget Meeting from April 23<sup>rd</sup> to a new date because it is the same date as the Four Port Towns Meeting. It was the consensus of the Council to hold the Budget Meeting on Monday, April 27, 2015 at 6pm. Dinner to be provided by the town.

## **WELCOME PACKAGE DISTRIBUTION**

Mayor Barrow stated that Welcome Packages need to be distributed to the Council's Wards by the end of April.

## **PORT TOWNS DAY**

Mayor Barrow stated that the Mexican Independence Day is the week before Port Towns Day. Mayor Barrow questioned if the town wants to combine the two events again the year. There were no objectives from the Council.

## **APRIL 11<sup>TH</sup> PLAN OF ACTION**

Mayor Barrow stated that the Women's Empowerment Conference will be held at the Town Hall on April 11th. The conference has sold out and will have over 100 people in attendance.

The Garden Club will kick off their Garden Clean-up with approximately 70 people scheduled to be in attendance. They will also be in the building on April 11<sup>th</sup>.

The Council needs to be in attendance for these events particularly the Women's Empowerment Conference.

Chief Gibson reported that there will also be a large funeral in the church next door on this day.

Chief Gibson will have a Police Officer on duty to help to direct traffic for both events.

## **ADJOURNMENT**

**Motion** made by Council Member Jackson to adjourn the Work Session at 9:20 p.m.