

**Town of Colmar Manor**  
**3701 Lawrence Street**  
**Colmar Manor, MD 20722**  
**Phone: 301-277-4920**  
**Fax: 301-699-5245**

**Please Contact:**  
Renee: [Rwatts@colmarmanor.org](mailto:Rwatts@colmarmanor.org)  
Kayla: [Kcooper@colmarmanor.org](mailto:Kcooper@colmarmanor.org)

	<b>Rental Rates</b>
<b>Conference Room (24)</b>	
All Times	\$45/hr
Watchman will be required for all before and after hour rentals	\$40/hr
<b>Outreach Room</b>	
2 Hours	\$150
4 Hours	\$300
Watchman will be required for all before and after hour rentals	\$40/hr
<b>Multipurpose Room with Kitchen</b>	
Watchman fee and police coverage included when needed	
Tuesday - Thursday morning/afternoon rental	
Not to exceed 5pm. (4 hour rental )	\$860
Extra hours - exceeding 4 hours	\$75/hr
Tuesday - Thursday Evening rental	
Not to exceed 1am (4 hour rental )	\$960
Extra hours - exceeding 4 hours	\$100/hr
Police coverage when needed (Not included in rental fee)	
Watchmen madatory (Included in rental fee)	
Saturday - Sunday morning/afternoon rental	
Not to exceed 5pm (4 hour rental )	\$660
Extra hours - exceeding 4 hours	\$100/hr
Police coverage when needed (Not Included in rental fee)	
Watchman madatory (Included in rental fee)	
<b>Private Parties (Without Alcohol)</b>	
Friday -Sunday Evening rental	
Not to exceed 1am (4 hour rental )	\$1,260
Extra hours - exceeding four hours	\$120/hr
Watchman Mandatory (Included in rental fee)	
<b>Private Parties (With Alcohol)</b>	
Friday - Sunday Evening Rental	
Not to exceed 1am (4 hour rental )	\$1,460
Extra hours - exceeding 4 hours	\$170/hour
Police coverage and watchman mandatory (Included in rental fee)	

**Non Resident discounts Mondays and Fridays ONLY**

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**Repast**

Monday - Friday morning/afternoon rental  
Not to exceed 5pm (4 hour rental)

Resident of Town 1+ Years	Free
Family of Resident	\$100
Non-Resident - All Other Times	\$350

Watchman will be required for all after hour Repast. \$160

Monday - Friday Evening Rental

Not to exceed 10pm (4 hour rental)

Resident of Town 1+ Years	\$160
Family of Resident	\$260
Non-Resident - All Other Times	\$510

Watchman Mandatory (Included in rental fee) \$160

**Kitchen Only** \$50/hr

**Gymnasium** \$50/hr

**Deposit (If applicable)** \$300

All Rentals have 1 hour setup and 1 hour take down/clean up for each event at no charge.  
All fees are subject to change without notice.

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