

**TOWN OF COLMAR MANOR
3701 LAWRENCE STREET
COLMAR MANOR, MD 20722-2099**

Fiscal Year 2018 Budget - Draft 3 -DB

TOWN OF COLMAR MANOR
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COLMAR MANOR, MD 20722-2099

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		<u>YTD</u>	<u>Budget FY2017</u>	<u>Proj. FY2017</u>	<u>FY2018 Budget</u>	<u>Change from Proj.</u>	<u>%Proj. to Budget 17</u>
REVENUES - GENERAL GOVERNMENT							
4000	REAL ESTATE TAXES	\$ 913,822.10	\$ 949,762.00	\$ 934,651.00	956,227.00	21,576.00	98%
4005	PERSONAL PROPERTY	34,416.26	65,000.00	79,000.00	79,000.00	-	122%
4010	PENALTIES & INTEREST	880.10	\$ 2,917.00	\$ 4,000.00	4,000.00	-	137%
4015	HIGHWAY USERS	29,978.61	35,283.00	35,283.00	36,286.00	1,003.00	100%
4020	INCOME TAXES	55,354.71	100,000.00	100,000.00	87,000.00	(13,000.00)	100%
4025	TRADERS LICENSE-STATE	16.56	2,750.00	2,750.00	2,750.00	-	100%
4030	ADMISSIONS & AMUSEMENT TAX		100.00	100.00	100.00	-	100%
4035	LANDFILL REBATE	871.00	3,484.00	3,484.00	3,784.00	300.00	100%
4040	MISCELLANEOUS INCOME	243.09	500.00	500.00	500.00	-	100%
4045	LICENSE & PERMIT-TOWN	250.00	5,250.00	5,250.00	5,250.00	-	100%
4050	CABLE TV INCOME	6,365.46	13,000.00	13,000.00	13,000.00	-	100%
4055	CABLE TV EQUIPMENT	3,929.78	8,000.00	8,000.00	8,000.00	-	100%
4060	INTEREST INCOME	1,776.04	2,000.00	2,000.00	2,000.00	-	100%
4065	SENIOR VAN INCOME	9,092.09	38,610.00	38,610.00	38,610.00	-	100%
4070	DONATIONS	600.00	1,000.00	1,000.00	100.00	(900.00)	100%
4075	BANK STOCK		59.00	59.00	59.00	-	100%
4080	STATE AID-POLICE	22,935.75	30,581.00	30,581.00	30,581.00	-	100%
4085	RED LIGHT CAMERA REVENUE	113,067.50	193,830.00	203,830.00	230,000.00	26,170.00	105%
4090	VEHICLE RELEASE FEE	150.00	1,000.00	1,000.00	1,000.00	-	100%
4095	POLICE CITATIONS	4,025.00	7,000.00	7,000.00	7,000.00	-	100%
4100	CODE ENFORCEMENT VIOLATIONS	70.00	150.00	150.00	150.00	-	100%
4105	POLICE REPORTS	40.00	100.00	100.00	100.00	-	100%
4110	FLAGGING RELEASE FEES	5,775.00	8,000.00	8,000.00	8,000.00	-	100%
4115	SALE OF ASSET					-	
4120	SALE OF SOLAR CREDITS		2,700.00	2,700.00	2,700.00	-	100%
4125	GARDEN CLUB REVENUE	1,819.00	2,000.00	2,000.00	2,000.00	-	100%
4130	CP&P GRANT - PLAYGROUND		91,000.00		188,157.00	188,157.00	0%
4135	RECREATION CLASSES	2,863.15	4,000.00	4,000.00	4,000.00	-	100%
4140	RECREATION PROGRAM INCOME	335.00	1,000.00	1,000.00	1,000.00	-	100%
4145	CIRCUIT RIDER GRANT			-	62,400.00	62,400.00	
4150	RENTAL INCOME	56,991.50	75,000.00	75,000.00	90,000.00	15,000.00	100%
	TOTAL REVENUES	\$ 1,265,667.70	\$ 1,644,076.00	\$ 1,563,048.00	\$ 1,863,754.00	\$ 300,706.00	95%
4155	FUND BAL. UNRESERVED		810,045.00	810,045.00	771,332.00	(38,713.00)	100%
	TOTAL REVENUES & FUND BALANCE	\$ 1,265,667.70	\$ 2,454,121.00	\$ 2,373,093.00	\$ 2,635,086.00	\$ 261,993.00	97%
EXPENDITURES - GENERAL GOVERNMENT							
5000	ACCOUNTING & AUDITING	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	7,300.00	300.00	100%
5005	ADVERTISING	48.00	500.00	500.00	500.00	-	100%
5010	ANACOSTIA TRAILWAY	183.00	200.00	200.00	200.00	-	100%

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		YTD	Budget FY2017	Proj. FY2017	FY2018 Budget	Change from Proj.	%Proj. to Budget 17
5015	ARBOR DAY		100.00	100.00	100.00	-	100%
5020	BUSINESS ASSOC - CM		200.00	200.00	200.00	-	100%
5025	CIRCUIT RIDER - MANAGER		-	-	62,400.00	62,400.00	
5030	COLMAR MANOR DAY	1,252.44	1,300.00	1,300.00	-	(1,300.00)	100%
5035	PTCHP	5,625.00	7,500.00	7,500.00	-	(7,500.00)	100%
5040	COMMUNITY GARDEN	1,314.49	2,500.00	2,500.00	1,000.00	(1,500.00)	100%
5045	COMMUNITY PARK & PLAYGROUND GRANT		91,000.00		188,157.00	188,157.00	0%
5050	CONVENTION & TRAVEL	4,280.42	18,400.00	18,400.00	18,400.00	-	100%
5055	DUES & SUBSCRIPTIONS	1,671.06	3,100.00	2,100.00	2,250.00	150.00	68%
5060	DEBT SERVICE	163,273.52	219,000.00	219,000.00	219,000.00	-	100%
5065	ELECTIONS				1,500.00	1,500.00	
5070	ETHM - YOUTH DEVELOPMENT PROGRAM	1,000.00	1,000.00	1,000.00	1,000.00	-	100%
5075	INSURANCE - HEALTH	52,226.61	62,000.00	62,000.00	75,250.00	13,250.00	100%
5080	INSURANCE - LIFE	1,146.65	1,400.00	1,500.00	1,600.00	100.00	107%
5085	INSURANCE - WORKER'S COMP.		925.00	925.00	900.00	(25.00)	100%
5090	IT EXPENDITURES	4,000.00	9,000.00	9,000.00	9,000.00	-	100%
5095	LEGAL COUNSEL	13,500.00	18,000.00	18,000.00	18,000.00	-	100%
5100	NIGHT OUT	653.96	1,000.00	654.00	1,000.00	346.00	65%
5105	90TH ANNIVERSARY		0.00		10,000.00	10,000.00	0%
5110	OFFICE EXPENSE	10,266.47	16,000.00	16,000.00	16,000.00	-	100%
5115	OFFICE EXP-MAYOR & COUNCIL	3,436.81	7,000.00	7,000.00	7,000.00	-	100%
5120	PAYROLL TAXES - FICA-G	10,057.61	14,000.00	14,000.00	14,600.00	600.00	100%
5125	P/R TAXES-MAYOR & COUNCIL	1,893.38	2,600.00	2,600.00	2,600.00	-	100%
5130	PORT TOWN PROJECTS	1,502.45	3,000.00	3,000.00	4,500.00	1,500.00	100%
5135	RETIREMENT	15,477.77	25,900.00	25,900.00	28,000.00	2,100.00	100%
5140	PORT TOWNS - CDC		1,000.00	1,000.00	1,000.00	-	100%
5145	SALARIES - GENERAL GOVT	118,279.81	165,000.00	165,000.00	165,242.00	242.00	100%
5150	SALARIES -MAYOR & COUNCIL	24,750.00	33,000.00	33,000.00	33,000.00	-	100%
5155	SCHOLARSHIP FUND	1,000.00	1,500.00	1,500.00	1,500.00	-	100%
5160	SENIOR VAN EXPENDITURES	31,148.59	41,000.00	41,000.00	45,000.00	4,000.00	100%
5165	SENIOR EVENTS	1,257.92	2,800.00	2,800.00	2,800.00	-	100%
5170	SPECIAL EVENTS	1,023.73	2,700.00	2,700.00	2,700.00	-	100%
5175	TECHNOLOGY UPGRADES		2,500.00	2,500.00	-	(2,500.00)	100%
5180	TELEPHONE	6,290.57	10,000.00	10,000.00	10,000.00	-	100%
5185	TRAINING	4,077.59	8,000.00	5,000.00	5,000.00	-	63%
5190	WEBSITE MAINTENANCE		200.00	200.00	200.00	-	100%
	TOTAL	\$ 487,637.85	\$ 780,325.00	\$ 685,079.00	\$ 956,899.00	\$ 271,820.00	88%
					<i>Less playground</i>	\$ 83,663.00	
3701 LAWRENCE STREET							
5205	BUILDING MAINTENANCE	20,770.57	28,000.00	28,000.00	28,000.00	-	100%
5210	CABLE TV	861.75	1,200.00	1,200.00	1,320.00	120.00	100%
5215	CAPITAL OUTLAY - SECURITY CAMERAS				6,000.00	6,000.00	

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5220	ELECTRIC	25,668.25	42,000.00	42,000.00	40,000.00	(2,000.00)	100%
5225	GAS - HEAT	3,559.10	5,000.00	5,000.00	5,000.00	-	100%
5230	INSURANCE - BUILDING	8,384.00	8,500.00	8,500.00	8,500.00	-	100%
5235	SERVICE CONTRACTS	7,931.84	10,000.00	11,000.00	11,000.00	-	110%
5240	WATER - WSSC	1,406.62	1,800.00	1,800.00	1,800.00	-	100%
	TOTAL 3701 LAWRENCE	\$ 68,582.13	\$ 96,500.00	\$ 97,500.00	\$ 101,620.00	4,120.00	101%
	TOTAL GENERAL GOVERNMENT EXPENDITURES	\$ 556,219.98	\$ 876,825.00	\$ 782,579.00	\$ 1,058,519.00	\$ 275,940.00	89%
PUBLIC WORKS							
5300	CODE ENFORCEMENT	\$ 23,337.28	\$ 33,752.00	\$ 33,752.00	\$ 32,000.00	(1,752.00)	100%
5305	CAPITAL OUTLAY - CURB PAINTING		\$ 0.00		6,000.00	6,000.00	0%
5310	GASOLINE TOWN VEHICLES	1,838.03	3,000.00	3,000.00	3,200.00	200.00	100%
5315	INSURANCE-AUTO	1,400.00	1,400.00	1,400.00	1,400.00	-	100%
5320	INSURANCE-WORKERS COMP.		4,400.00	4,400.00	4,740.00	340.00	100%
5325	MEDIAN MAINTENANCE	1,200.00	1,300.00	1,300.00	-	(1,300.00)	100%
5330	MOSQUITO CONTROL		1,000.00	600.00	800.00	200.00	60%
5335	P/R TAXES-PUBLIC WORKS	5,690.47	7,400.00	7,400.00	7,525.00	125.00	100%
5340	PROPERTY CLEANUP	1,970.00	1,970.00	1,970.00	-	(1,970.00)	100%
5345	PUBLIC WORKS - MAINT.	3,496.13	5,000.00	5,000.00	5,000.00	-	100%
5350	REPAIRS & MAINT/VEH	4,313.18	5,000.00	5,000.00	5,000.00	-	100%
5355	SALARIES-PUBLIC WORKS	70,152.11	97,000.00	97,000.00	98,325.00	1,325.00	100%
5360	STREET LIGHTING	17,955.53	27,000.00	27,000.00	27,000.00	-	100%
5365	TIPPING FEES		300.00	300.00	300.00	-	100%
5370	TREE SERVICE	2,070.00	1,500.00	2,100.00	2,000.00		140%
5375	WASTE COLLECTION	54,368.00	82,000.00	82,000.00	82,000.00	-	100%
	TOTAL EXPENDITURES	\$ 187,790.73	\$ 272,022.00	\$ 272,222.00	\$ 275,290.00	\$ 3,068.00	100%
COMMUNITY CENTER							
5380	COMMUNITY CENTER COORDINATOR - WAGE	\$ 26,585.96	\$ 40,000.00	\$ 40,000.00	41,205.00	1,205.00	100%
5385	PAYROLL TAXES	2,297.97	3,000.00	3,000.00	3,000.00	-	100%
5390	INSURANCE - WORKERS COMP.		120.00	120.00	150.00	30.00	100%
5395	SUPPLIES	2,967.26	3,500.00	3,500.00	3,500.00	-	100%
5400	CLASS INSTRUCTORS	1,022.00	2,000.00	2,000.00	2,000.00	-	100%
5405	RECREATION COUNCIL - HOLIDAY EVENTS		2,500.00	2,500.00	2,500.00	-	100%
5410	RENTAL EXPENSE	13,163.35	17,000.00	17,000.00	19,800.00	2,800.00	100%
5415	SUMMER EMPLOYMENT	1,000.00	1,000.00	1,000.00	1,000.00	-	100%
5420	COMMUNITY CENTER MARKETING COSTS		1,000.00	1,000.00	1,000.00	-	100%
5425	CAPITAL OUTLAY - AED		2,000.00	2,000.00	-	(2,000.00)	100%
5430	90TH ANNIVERSARY		0.00		10,000.00	10,000.00	0%
	TOTAL EXPENDITURES	\$ 47,036.54	\$ 72,120.00	\$ 72,120.00	\$ 84,155.00	\$ 12,035.00	100%

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PUBLIC SAFETY							
5500	BACKGROUND CHECKS/EXAMS/TRAINING	\$ 1,397.45	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	-	100%
5505	CAPITAL OUTLAY -VEHICLE(FY17) Equip (FY18)	\$ (6,250.00)	\$ 67,000.00	\$ 67,000.00	\$ 4,000.00	(63,000.00)	100%
5510	COMMUNICATIONS - CELL PHONES	3,083.38	4,900.00	4,900.00	4,800.00	(100.00)	100%
5515	COMMUNITY OUTREACH		0.00		2,000.00	2,000.00	0%
5520	GASOLINE	4,909.50	11,000.00	11,000.00	12,000.00	1,000.00	100%
5525	INSURANCE-G/L POLICE & AUTO	6,241.00	6,250.00	6,250.00	6,250.00	-	100%
5530	INSURANCE-WORKERS COMP.		28,600.00	28,600.00	29,000.00	400.00	100%
5535	OFFICE EXPENSE	3,361.40	5,000.00	5,000.00	5,000.00	-	100%
5540	OPERATING EXPENSE-POLICE	110.75	1,500.00	1,500.00	2,000.00	500.00	100%
5545	PAYROLL TAXES-FICA-P	14,381.72	19,000.00	19,000.00	23,000.00	4,000.00	100%
5550	POLICE EQUIPMENT	1,132.52	2,000.00	2,000.00	2,500.00	500.00	100%
5555	RED LIGHT CAMERA CITATIONS	47,510.73	77,500.00	77,500.00	92,000.00	14,500.00	100%
5560	SALARIES-POLICE	185,621.77	248,000.00	248,000.00	300,000.00	52,000.00	100%
5565	SANTA WITH A BADGE	600.00	700.00	700.00	700.00	-	100%
5570	TRAINING				3,500.00		
5575	TRAVEL & DUES	220.00	1,800.00	1,800.00	1,000.00	(800.00)	100%
5580	UNIFORMS	610.15	2,000.00	2,000.00	4,000.00	2,000.00	100%
5585	VEHICLE MAINTENANCE	6,245.12	12,500.00	12,500.00	10,000.00	(2,500.00)	100%
5590	POLICE CHIEF	2,575.43		6,350.00	7,800.00	1,450.00	
5595	FIRE DEPT-DONATION	1,500.00	1,500.00	1,500.00	1,500.00	-	100%
	TOTAL EXPENDITURES	\$ 273,250.92	\$ 491,750.00	\$ 498,100.00	\$ 513,550.00	\$ 15,450.00	101%
	Police Chief Reimbursement From Cottage City			(23,260.00)	(52,760.00)	(29,500.00)	
	Total Adjusted Police Budget			\$ 474,840.00	\$ 460,790.00	\$ (14,050.00)	

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SUMMARY OF EXPENDITURES

ACCOUNT	YTD	Budget FY2017	Proj. FY2017	FY2018 Budget	Change
TOTAL REVENUES	\$ 1,265,667.70	\$ 1,644,076.00	\$ 1,563,048.00	\$ 1,863,754.00	\$ 300,706.00
GENERAL GOVERNMENT	\$556,219.98	\$876,825.00	\$782,579.00	1,058,519.00	275,940.00
HIGHWAY & SANITATION	187,790.73	272,022.00	272,222.00	275,290.00	3,068.00
RECREATION	47,036.54	72,120.00	72,120.00	84,155.00	12,035.00
PUBLIC SAFETY	273,250.92	491,750.00	474,840.00	460,790.00	(14,050.00)
TOTAL EXPENDITURES	1,064,298.17	1,712,717.00	1,601,761.00	1,878,754.00	276,993.00
Revenue less Expenses	201,369.53	(68,641.00)	(38,713.00)	(15,000.00)	23,713.00
Reserve - Bladensburg Rd. - Project		50,000.00	50,000.00	50,000.00	
Reserve - Community Garden				1,000.00	
UNAPPROPRIATED FUNDS	0.00	691,404.00	721,332.00	705,332.00	(15,000.00)
TOTAL EXPENDITURES + Unappropriated	\$1,064,298.17	\$2,454,121.00	\$2,373,093.00	\$2,635,086.00	\$261,993.00