

**Town of Colmar Manor
Treasurer's Report
July 2019 through February 2020**

	Jul '19 - Feb 20	Budget	\$ Over Budget	% of Budget
Income				
4000 · Real estate taxes	909,064.11	940,121.00	(31,056.89)	96.7%
4010 · Personal property taxes	65,535.35	80,000.00	(14,464.65)	81.9%
4020 · Penalties & interest	1,303.96	4,000.00	(2,696.04)	32.6%
4030 · Highway users	15,364.62	52,184.00	(36,819.38)	29.4%
4040 · Income taxes	62,695.01	110,000.00	(47,304.99)	57.0%
4050 · Traders license - state	0.00	2,500.00	(2,500.00)	0.0%
4060 · Admissions & amusement tax	0.00	100.00	(100.00)	0.0%
4070 · Landfill rebate	871.00	3,484.00	(2,613.00)	25.0%
4090 · Cable TV income	7,841.79	15,400.00	(7,558.21)	50.9%
4100 · Cable TV - capital equipment	4,880.26	9,500.00	(4,619.74)	51.4%
4101 · Credit Card Processing Fee	99.49	200.00	(100.51)	49.7%
4110 · License & permits - town	(1,117)	5,250.00	(5,251.17)	(0.0)%
4120 · Interest income	6,421.64	17,500.00	(11,078.36)	36.7%
4130 · Police grant state aid	10,818.00	21,735.00	(10,917.00)	49.8%
4150 · Seniors van income	632.68	1,500.00	(867.32)	42.2%
4151 · Senior Van Income - Bladensburg	18,468.58	38,000.00	(19,531.42)	48.6%
4160 · Rental income	49,994.50	80,000.00	(30,005.50)	62.5%
4180 · Miscellaneous income	340.20	500.00	(159.80)	68.0%
4220 · Donations	3,063.00	1,000.00	2,063.00	306.3%
4230 · Bank stock	0.00	59.00	(59.00)	0.0%
4271 · Red Light Camera Violations	88,940.50	110,000.00	(21,059.50)	80.9%
4279 · Vacant House Registration	0.00	1,500.00	(1,500.00)	0.0%
4299 · Community Garden Income	100.00	400.00	(300.00)	25.0%
4500 · Police Revenues				
4270 · Police Citations	6,061.06	6,000.00	61.06	101.0%
4280 · Code Enforcement Violations	865.00	600.00	265.00	144.2%
4282 · Police Reports (Acc & Incident)	50.00	170.00	(120.00)	29.4%
4285 · Vehicle Release Fee	150.00	1,500.00	(1,350.00)	10.0%
4286 · Flagging Fees	1,800.00	2,000.00	(200.00)	90.0%
Total 4500 · Police Revenues	8,926.06	10,270.00	(1,343.94)	86.9%
4605 · Recreation Income - Class Fees	1,342.00	2,500.00	(1,158.00)	53.7%
4606 · Recreation Income - Other	1,17.00	4,000.00	(1,258.36)	68.5%
4610 · Sale of Solar Credits	2,741.64	769,291.00	(769,291.00)	0.0%
4700 · Unreserved Fund Balance	0.00	0.00	0.00	0.0%
Total Income	1,259,560.22	2,280,994.00	(1,021,433.78)	55.2%
Gross Profit	1,259,560.22	2,280,994.00	(1,021,433.78)	55.2%
Expense				
Payroll Expenses	24.00			

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5000 · General government expenditures				
5010 · Accounting & auditing	7,000.00	6,500.00	500.00	107.7%
5020 · Advertising	115.31	300.00	(184.69)	38.4%
5030 · Anacostia Trailway	366.00	400.00	(34.00)	91.5%
5081 · Circuit Rider - Manager	0.00	1,500.00	(1,500.00)	0.0%
5082 · Colmar Manor Day	1,661.00	1,500.00	161.00	110.7%
5083 · Community Garden	748.66			
5090 · Convention & travel	3,041.95	15,000.00	(11,958.05)	20.3%
5106 · Direct Deposit Fees	0.00	3,000.00	(3,000.00)	0.0%
5120 · Dues & subscriptions	1,409.78	1,500.00	(90.22)	94.0%
5130 · Election & registrations	0.00	1,400.00	(1,400.00)	0.0%
5135 · ETHM - Youth Development Progra	1,700.00	1,700.00	0.00	100.0%
5195 · IT Expenditures	3,750.00	8,000.00	(4,250.00)	46.9%
5210 · Legal Counsel	16,790.77	23,000.00	(6,209.23)	73.0%
5225 · MEA Grant - Lighting	18,832.88			
5240 · Night out	832.31	1,000.00	(167.69)	83.2%
5250 · Office expenses	7,216.30	12,500.00	(5,283.70)	57.7%
5251 · Office Expense - Copier Maint.	1,788.81	2,000.00	(211.19)	89.4%
5252 · Copier Lease	460.01	4,000.00	(3,539.99)	11.5%
5260 · Office expense-mayor & council	4,678.99	5,000.00	(321.01)	93.6%
5270 · Payroll taxes - mayor & council	1,734.00	2,700.00	(966.00)	64.2%
5290 · Summer Employment	1,000.00	1,000.00	0.00	100.0%
5300 · Port town projects	3,139.96	4,100.00	(960.04)	76.6%
5320 · Retirement	8,140.22	24,000.00	(15,859.79)	33.9%
5330 · Salary - general government	92,316.80	148,420.00	(56,103.20)	62.2%
5340 · Salary - mayor & council	22,666.64	34,000.00	(11,333.36)	66.7%
5350 · Scholarship fund	0.00	1,000.00	(1,000.00)	0.0%
5360 · Seniors events	1,603.48	1,000.00	603.48	160.3%
5370 · Special events	250.00	2,500.00	(2,250.00)	10.0%
5380 · Telephone	6,287.77	10,600.00	(4,312.23)	59.3%
5410 · Training	52.43	3,000.00	(2,947.57)	1.7%
5430 · Unemployment costs	120.14	500.00	(379.86)	24.0%
5835 · Website Maint. / Communications	0.00	1,500.00	(1,500.00)	0.0%
Total 5000 · General government expenditures	207,704.21	322,620.00	(114,915.79)	64.4%
5500 · Payroll taxes & benefits - GG				
5510 · Payroll taxes - general govt.	7,521.72	11,354.00	(3,832.28)	66.2%
5520 · Insurance - health	47,454.63	81,000.00	(33,545.37)	58.6%
5530 · Insurance - life	910.00	2,000.00	(1,090.00)	45.5%
5540 · Insurance - workers comp	0.00	1,000.00	(1,000.00)	0.0%
Total 5500 · Payroll taxes & benefits - GG	55,886.35	95,354.00	(39,467.65)	58.6%

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5550 · Senior van operations				
5560 · Insurance w/comp seniors	0.00	2,260.00	(2,260.00)	0.0%
5570 · Payroll taxes - seniors van	1,601.65	2,483.00	(881.35)	64.5%
5580 · Salary - seniors van	20,506.16	32,455.00	(11,948.84)	63.2%
5590 · Senior van expenditures	14,070.82	11,700.00	2,370.82	120.3%
Total 5550 · Senior van operations	36,178.63	48,898.00	(12,719.37)	74.0%
5600 · Code enforcement				
5610 · Salary - code enforcement	13,688.86	33,615.00	(19,926.14)	40.7%
5625 · Parking Permit Program	0.00	1,000.00	(1,000.00)	0.0%
5626 · Code Enf. - Shared Expenses	4,180.81	4,900.00	(719.19)	85.3%
5630 · Code enforcement expenses	1,266.63	1,800.00	(533.37)	70.4%
Total 5600 · Code enforcement	19,136.30	41,315.00	(22,178.70)	46.3%
5700 · Public works				
5708 · Capital Outlay - New Vehicle	10,302.31	10,303.00	(0.69)	100.0%
5710 · Gasoline town vehicles	2,660.87	4,100.00	(1,439.13)	64.9%
5720 · Insurance - auto	2,913.50	2,700.00	213.50	107.9%
5730 · Insurance - workers comp.	0.00	7,600.00	(7,600.00)	0.0%
5740 · Maintenance expenses	4,563.71	4,600.00	(36.29)	99.2%
5750 · Mosquito control	0.00	800.00	(800.00)	0.0%
5760 · Payroll taxes - public works	5,194.38	8,364.00	(3,169.62)	62.1%
5765 · Rain Garden	0.00	500.00	(500.00)	0.0%
5770 · Salary - public works	66,517.97	109,338.00	(42,820.03)	60.8%
5780 · Street lighting	21,541.66	25,000.00	(3,458.34)	86.2%
5790 · Tipping fees	0.00	300.00	(300.00)	0.0%
5800 · Tree service	0.00	1,000.00	(1,000.00)	0.0%
5810 · Vehicle maintenance	2,459.09	3,700.00	(1,240.91)	66.5%
5830 · Waste collection	47,572.00	82,000.00	(34,428.00)	58.0%
Total 5700 · Public works	163,725.49	260,305.00	(96,579.51)	62.9%
5850 · Community Center/ Town Hall				
5105 · Debt Service	156,769.30	235,000.00	(78,230.70)	66.7%
5855 · Cable - TV	1,006.35	1,200.00	(193.65)	83.9%
5860 · Electric	8,870.08	29,100.00	(20,229.92)	30.5%
5865 · Gas - Heat	2,022.89	4,000.00	(1,977.11)	50.6%
5871 · Insurance Bldg - 3701	8,963.20	8,500.00	463.20	105.4%
5872 · Maintenance - CMCC	13,726.70	24,700.00	(10,973.30)	55.6%
5876 · Service Contracts	9,168.66	10,400.00	(1,231.34)	88.2%
5880 · Water - WSSC - CMCC	822.38	2,100.00	(1,277.62)	39.2%
Total 5850 · Community Center/ Town Hall	201,349.56	315,000.00	(113,650.44)	63.9%

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5900 · Public Safety				
5902 · Background/Exams/Training	200.00	2,300.00	(2,100.00)	8.7%
5904 · Communications	2,084.01	4,400.00	(2,315.99)	47.4%
5906 · Gasoline - Police	2,850.86	12,000.00	(9,149.14)	23.8%
5909 · Insurance - Auto & G/L	5,931.80	8,000.00	(2,068.20)	74.1%
5912 · Community Outreach	0.00	900.00	(900.00)	0.0%
5920 · Insurance - workers comp.	0.00	28,821.00	(28,821.00)	0.0%
5925 · Office Expense - Police	1,574.93	4,100.00	(2,525.07)	38.4%
5930 · Operating expenses - police	318.75	1,800.00	(1,481.25)	17.7%
5940 · Payroll taxes - police	7,148.95	16,606.00	(9,457.05)	43.1%
5945 · Police Equipment	191.72	3,200.00	(3,008.28)	6.0%
5954 · Red Light Camera Citations	29,331.25	45,000.00	(15,668.75)	65.2%
5960 · Salary - police	101,282.05	217,100.00	(115,817.95)	46.7%
5975 · Santa With A Badge	657.72	500.00	157.72	131.5%
5983 · Training	409.59	2,700.00	(2,290.41)	15.2%
5985 · Travel & Dues	0.00	2,000.00	(2,000.00)	0.0%
5986 · Uniforms	1,980.47	3,700.00	(1,719.53)	53.5%
5988 · Vehicle Maintenance	287.20	4,600.00	(4,312.80)	6.2%
5990 · Fire department - donation	1,800.00	1,800.00	0.00	100.0%
6008 · Police Chief - Cottage City	0.00	51,786.00	(51,786.00)	0.0%
Total 5900 · Public Safety	156,049.30	411,313.00	(255,263.70)	37.9%
5991 · Police Chief				
5965 · Health Insurance	4,067.36	1,800.00	(560.45)	68.9%
5966 · W/Comp Chief	1,239.55	1,000.00	(266.22)	73.4%
5967 · Admin Costs - Chief	733.78	1,000.00	(266.22)	73.4%
5968 · Vehicle Lease & Ins. - Chief	989.78	2,490.00	(1,500.22)	39.8%
5992 · Cell Phone	43.86	500.00	(456.14)	8.8%
5994 · Dues	68.75	200.00	(131.25)	34.4%
5995 · Fuel	225.53	1,100.00	(874.47)	20.5%
5997 · Training	664.57	1,200.00	(535.43)	55.4%
5998 · Uniform	0.00	900.00	(900.00)	0.0%
5999 · Vehicle Maintenance	172.03	500.00	(327.97)	34.4%
Total 5991 · Police Chief	8,205.21	9,690.00	(1,484.79)	84.7%
6000 · Community Center Operations				
6003 · Insurance - W/ Comp Recreation	0.00	200.00	(200.00)	0.0%
6005 · Salaries - Recreation	35,443.41	47,994.00	(12,550.59)	73.8%
6010 · P/R Taxes - Recreation	3,568.16	3,668.00	(99.84)	97.3%
6015 · Recreation Supplies	324.83	1,500.00	(1,175.17)	21.7%
6016 · Rec. council - Holiday Events	3,822.04	4,500.00	(677.96)	84.9%
6017 · Rental Expense	10,201.09	20,000.00	(9,798.91)	51.0%
6020 · Class Instructors	843.00	2,000.00	(1,157.00)	42.2%
Total 6000 · Community Center Operations	54,202.53	79,862.00	(25,659.47)	67.9%

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6210 - Unreserved Funds	0.00	696,637.00	(696,637.00)	0.0%
Total Expense	902,461.58	2,280,994.00	(1,378,532.42)	39.6%
Net Income	<u>357,098.64</u>	<u>0.00</u>	<u>357,098.64</u>	<u>100.0%</u>

Town of Colmar Manor
Balance Sheet
As of February 29, 2020

	Feb 29, 20
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash - SunTrust	64,815.99
1010 · Cash - SunTrust - payroll	30,000.00
1011 · Cash - Paypal	2,123.32
Total Checking/Savings	96,939.31
Accounts Receivable	
1070 · Personal property tax rec.	30,128.94
Total Accounts Receivable	30,128.94
Other Current Assets	
1020 · MLGIP - investments	1,063,847.15
1030 · Petty cash	250.00
1031 · Petty Cash - Police	250.00
1035 · Deposits	1,770.00
1036 · Deposits - Hall Rentals	-2,636.50
1040 · Deposit - IWIF	30,175.86
1054 · Accounts Rec. - Smith Estate	2,138.70
1055 · Accounts Receivable - Accrual	5,800.02
1060 · Real estate taxes receivable	2,062.04
Total Other Current Assets	1,103,657.27
Total Current Assets	1,230,725.52
Other Assets	
1082 · Amounts to be Provided - Loans	2,311,815.05
Total Other Assets	2,311,815.05
TOTAL ASSETS	3,542,540.57
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts payable	12.47
Total Accounts Payable	12.47
Other Current Liabilities	
2020 · Accrued compensated absences	8,372.48
2040 · Deferred property taxes	30,787.96
2100 · Payroll Liabilities	
2160 · Aflac	-15.63
2170 · Health Insurance	449.17
2172 · Wage Garnishment - Porter	230.76
2100 · Payroll Liabilities - Other	1,451.67
Total 2100 · Payroll Liabilities	2,115.97
Total Other Current Liabilities	41,276.41
Total Current Liabilities	41,288.88
Long Term Liabilities	
2200 · Bond Payable Suntrust Comm Str.	2,311,815.05
Total Long Term Liabilities	2,311,815.05
Total Liabilities	2,353,103.93

Town of Colmar Manor
Balance Sheet
As of February 29, 2020

	<u>Feb 29, 20</u>
Equity	
3000 - Fund balance -unreserved	832,338.00
Net Income	<u>357,098.64</u>
Total Equity	<u>1,189,436.64</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,542,540.57</u></u>